

# ATTENTION

All Email Accounts have been reset as of June 17<sup>th</sup>.

The default password is: VFW#2019

Bonds expire August 31, 2019

REMEMBER: ALL names on ALL bank accounts must be bonded. Section 703 of the National By-Laws explains this.



**NUMBER 1**

403 Lee Jackson Highway  
(540) 886-8112

*"Communicate for Success"*

FAX: 866-416-0586  
Website: [www.vfwva.org](http://www.vfwva.org)  
Email: [statehq@vfwva.org](mailto:statehq@vfwva.org)

**July 1, 2019**

Staunton, Virginia 24401  
In Virginia 800-888-3521

**GUIDE TO THE GO:**

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**1. COUNCIL OF ADMINISTRATION:**

State Commander	Rick Raskin	<a href="mailto:cdr@vfwva.org">cdr@vfwva.org</a>	Post 7589
Senior Vice Commander	Eric Mallett	<a href="mailto:srviccdr@vfwva.org">srviccdr@vfwva.org</a>	Post 4809
Junior Vice Commander	Harold "Butch" Schupska	<a href="mailto:jrviccdr@vfwva.org">jrviccdr@vfwva.org</a>	Post 3160
Adjutant/Quartermaster	Ken Wiseman	<a href="mailto:adj@vfwva.org">adj@vfwva.org</a>	Post 1503
Judge Advocate	Eddie Reasor	<a href="mailto:judge@vfwva.org">judge@vfwva.org</a>	Post 5715
Surgeon	Geoffrey Lyster	<a href="mailto:surgeon@vfwva.org">surgeon@vfwva.org</a>	Post 9835
PDC	Ken Wiseman	<a href="mailto:adj@vfwva.org">adj@vfwva.org</a>	Post 1503
Chief of Staff	Tom Hines	<a href="mailto:chiefofstaff@vfwva.org">chiefofstaff@vfwva.org</a>	Post 9954
State Chaplain	Harold Sayles	<a href="mailto:chaplain@vfwva.org">chaplain@vfwva.org</a>	Post 10654
State Inspector	Gary Adams	<a href="mailto:inspector@vfwva.org">inspector@vfwva.org</a>	Post 1115
District 1 Commander	James Gierlak	<a href="mailto:cdrdist1@vfwva.org">cdrdist1@vfwva.org</a>	Post 8252
District 2 Commander	James Evans	<a href="mailto:cdrdist2@vfwva.org">cdrdist2@vfwva.org</a>	Post 392
District 3 Commander	Jose Rivera	<a href="mailto:cdrdist3@vfwva.org">cdrdist3@vfwva.org</a>	Post 9808
District 4 Commander	Gus Villalobos	<a href="mailto:cdrdist4@vfwva.org">cdrdist4@vfwva.org</a>	Post 9954
District 5 Commander	David Gilleran	<a href="mailto:cdrdist5@vfwva.org">cdrdist5@vfwva.org</a>	Post 4637
District 6 Commander	Jerry Jacobsen	<a href="mailto:cdrdist6@vfwva.org">cdrdist6@vfwva.org</a>	Post 1841
District 7 Commander	Mitchell Rubenstein	<a href="mailto:cdrdist7@vfwva.org">cdrdist7@vfwva.org</a>	Post 2447
District 8 Commander	Charles Bush	<a href="mailto:cdrdist8@vfwva.org">cdrdist8@vfwva.org</a>	Post 3103
District 9 Commander	Gary Adams	<a href="mailto:cdrdist9@vfwva.org">cdrdist9@vfwva.org</a>	Post 1115
District 10 Commander	Michael Del Vecchio	<a href="mailto:cdrdist10@vfwva.org">cdrdist10@vfwva.org</a>	Post 1503
District 11 Commander	Melissa Patrick	<a href="mailto:cdrdist11@vfwva.org">cdrdist11@vfwva.org</a>	Post 7814
District 12 Commander	Bud Davis	<a href="mailto:cdrdist12@vfwva.org">cdrdist12@vfwva.org</a>	Post 6975
District 13 Commander	Robert Wyman	<a href="mailto:cdrdist13@vfwva.org">cdrdist13@vfwva.org</a>	Post 1827

At the 97<sup>th</sup> Annual State Convention of the Veterans of Foreign Wars, Department of Virginia, held in Portsmouth, Virginia, June 13-16, 2019, I, Rick Raskin, being duly elected and installed as State Commander in Accordance with Article V, Section 517 of the National By-Laws, do hereby assume Command.

All previous appointments are hereby declared vacant as of June 16, 2019, except those set forth in the By-Laws.

**2. APPOINTMENTS FOR 2019-2020:**

<b>COMMITTEES</b>	<b>POSITION</b>	<b>FIRST</b>	<b>Last Name</b>	<b>Post</b>
Audit Committee	Chairman	John	Meehan	1503
Audit Committee	Member	James	Adams	7916
Audit Committee	Member	Ron	Laney	1503
Audit Committee	Member	Gary	Adams	1115
Audit Committee	Member	Tom	Gimble	1503
Awards & Citations	Chairman	Kathy	Goodall	4809
Awards & Citations	Member	Steve	Byrne	9339
Awards & Citations	Member	Ken	Hale	1827
Buddy Poppies	Chairman	Ken	Wiseman	1503
Budget	Chairman	Ken	Wiseman	1503
Budget	Member	Eric	Mallett	4809
Budget	Member	Harold	Schupska	3160
Budget	Member	Eddie	Reasor	5715
By Laws & SOP	Chairman	Eddie	Reasor	5715
Community Services	Chairman	Harold	Schupska	3160
Community Services	Member	Rob	Pedersen	3160
Community Services	Member	Ed	Mann	9808
Community Services	Member	Tim	Brown	1503
Credentials	Chairman	Jill	Lynch	4809
Disaster Relief	Chairman	Eddie	Reasor	5715
Disaster Relief	Member	Chris	Birch	9760
Disaster Relief	Member	Pat	Burrows	3219
Disaster Relief	Member	Harold	Sayles	10654
Fund Raisers	Chairman	Ken	Wiseman	1503
Homecoming	Chairman	Ed	Mann	9808
Homecoming	Member	Boyd	Burnett	9808
Homecoming	Member	Tom	Hines	9954
Honor Guard	Captain	Phil	Arendsen	8529
Honor Guard	Member	Howard	Minton	1115
Honor Guard	Member	Randy	Coker	1503
Honor Guard	Member	Doug	Osbourne	2239
Honor Guard	Member	Mark	Maggio	4639
Honor Guard	Member	Richard	Zick	4639
Honor Guard	Member	Earl	Baskett	1115
Honor Guard	Member	Said	Lazo-Aguilar	2239
Honor Guard	Member	James	Pitts	8529
Honor Guard	Member	James	Collins	4639

Honor Guard	Member	Mark	Jarrell	4639
Honor Guard	Member	Gary	Adams	1115
Honor Guard	Member	Jarl	Christensen	4639
Hospital	Chairman	Harold	Sayles	10654
Hospitality	Chairman	Mark	Winn	392
Hospitality	Member	Howard	Minton	1115
Hospitality	Member	Boyd	Burnett	9808
IT Committee	Chairman	Rick	Raskin	7589
Tech4Troops Liaison		Jose	Rivera	9808
Tech4Troops Pick-up		Andy	Smith	8947
Joint Leadership Council	Chairman	Daniel	Boyer	7726
Joint Leadership Council	Vice Chairman	Tom	Gimble	1503
Legislative Committee	Chairman	Dan	Boyer	7726
Membership/Life Membership	Chairman	Kathy	Goodall	4809
Membership/Life Membership	Member	Tom	Hines	9954
Membership/Life Membership	Member	Tom	Troy	5412
Newspaper	Chairman	Curtis	Vaughn	7589
Newspaper	Member	Ken	Wiseman	1503
Outreach	Chairman	Ron	Link	7589
Parliamentarian	Chairman	John	Smart	1503
Patriots Pen	Chairman	Buddy	Weekley	8644
POW/MIA Committee	Chairman	Michael	Chism	2582
Resolutions Committee	Chairman	M. Conrad	Agresti	3150
Resolutions Committee	Member	Elizabeth	Wicht	1994
Resolutions Committee	Member	Barney	Campbell	10654
Resolutions Committee	Member	James	Brown	9501
Scouting	Chairman	Beth	Rowley	8947
Scouting	Vice Chairman	Andy	Smith	8947
Service Officer		Bobbiejo	Lazo	637
Service Officer	Asst.	Ken	Wiseman	1503
Service Officer	Asst.	Tami	Brown	1503
Teacher's Recognition	Chairman	Chris	Birch	9760
Time & Place Committee	Chairman	Eugene	Chavis	10826
Time & Place Committee	Member	Tom	Troy	5412
Time & Place Committee	Member	Gary	Adams	1115
Time & Place Committee	Member	Kathy	Goodall	4809
Veterans and Military Support Committee	Chairman	Ron	Link	7589

VFW Riders	Chairman	William	Shepherd	3160
Vietnam War Commemoration Committee	Chairman	Christopher	Mulholland	2894
Virginia Cottage Committee	Chairman	Doug	Hoffman	3160
Voice of Democracy Committee	Chairman	Lou	Filippone	7589
Women Veterans Committee	Chairman	Jill	Barnes	3160
Women Veterans Committee	Member	Melissa	Barnes	3160

### 3. COMMANDER'S MESSAGE:

Comrades,

As we begin this new membership year, I'd like to say that I am humbled to have been elected as your 2019-2020 Department Commander. I'd like to thank all those who helped and encouraged me to undertake the journey through the chairs.

We are coming off one of the best membership years for the Department with a record number of 63 Posts achieving All-State. My congratulations to you all for the hard work you have done and will continue to do. The national organization has also for the first time in over 26 years exceeded 100% membership. I am confident that as we work together this year, we will continue our successes and have another record year for the Department.

I started my journey through the chairs on a platform which stressed that communications are the key to success in an organization. Instead of conducting Schools of Instruction at two central locations, we've taken them out to Districts where we can reach more people than before. That has proven to be widely successful and will continue. A line officer will work with the local District Commander to present the training, which can be customized to fit the needs of the District.

Speaking of District Commanders, it has been my belief that they had all the responsibility and none of the authority. Well, that has changed. I have empowered them to make their own decisions to get the job done. I have also relaxed some of the funding restrictions they were under to give them additional latitude to operate.

I've also noticed that communication has become a buzzword at National where it has been stressed in training sessions at various conferences as well as at Junior-Vice and Senior-Vice Commander training. That is definitely a good thing.

Virginia has become a model Department in the VFW. Our voucher system has been used in training sessions as an example of how to do funds accounting. In short, we do it right.

As your Department Commander I intend to continue stressing communication and reaching out to Districts and Posts. We are here to help, not criticize. I want to stress that if any Post needs assistance, please first contact their District Commander. By doing that we can keep a handle on what's happening and better disseminate information throughout. If needed, the Department will also dispatch personnel to help. It's all about communicating and again, we are here to help, not criticize.

Communication is key to success and we are well on our way to continuing to keep Virginia one of the top Departments in the VFW.

Rick Raskin  
State Commander  
Department of Virginia

#### 4. ACTIVE MEMBERSHIP:

The National By-Laws provide for only one type of membership: active membership. There are no provisions in the National By-Laws, nor is there any authority to issue of Club Membership cards, Associate Member cards, Honorary Membership cards, or any other special cards. Any Post issuing unauthorized cards, or conducting club operations open to the public, endangers its standing with the Internal Revenue Service as a non-profit organization. Officers signing outlaw cards admitting non-members to VFW premises are subject to disciplinary action. National and Department officers cannot defend practices that conflict with VFW By-Laws or procedures.

#### 5. DISTRICT MEETINGS:

1 <sup>st</sup>	Date: 08/24/19 SOI: 9:00 AM Lunch: to follow SOI Meeting: to follow Lunch Location: Hosted by Post 8252 Gloucester DAV Chapter 58 6265 Professional Dr, Gloucester Rep: SVC Eric Mallett	7 <sup>th</sup>	Date: 08/24/19 SOI: 9:00 AM Meeting: to follow SOI Location: Post 2447 Edinburg 100 Veterans Way Rep: JVC Butch Schupska
2 <sup>nd</sup>	Date: 08/10/19 SOI: 9:00 AM Lunch: to follow SOI Meeting: to follow Lunch Location: Post 392 Virginia Beach 2408 Bowland Parkway Rep: JVC Butch Schupska	8 <sup>th</sup>	Date: 08/18/19 Lunch: 12:00 Noon Meeting: 1:00 PM Location: Post 3103 Fredericksburg 2701 Princess Anne St Rep: CDR Rick Raskin
3 <sup>rd</sup>	Date: 08/17/19 SOI: to follow the meeting Meeting: 10:00 AM Lunch: to follow Meeting Location: Post 9808 Mechanicsville 7168 Flag Lane Rep: CDR Rick Raskin	9 <sup>th</sup>	Date: 09/29/19 Lunch: 12 Noon Meeting: 1:00 PM Location: Post 9696 Bluefield 131 Lovelane St Rep: Judge Advocate Eddie Reasor
4 <sup>th</sup>	Date: 08/10/19 Meeting: 9:30 AM SOI: to follow meeting Location: Post 9954 Victoria 100 Marshall Avenue Rep: Judge Advocate Eddie Reasor	10 <sup>th</sup>	Date: 09/15/19 SOI: 9am Meeting: 1:00 PM Location: Post 1177 Leesburg 401 Old Waterford Rd Rep: Surgeon Geoff Lyster
5 <sup>th</sup>	Date: 08/17/19 Lunch: to follow meeting Meeting: 12:00 Noon Location: Post 4637 Martinsville 2327 Old Chatham Road Rep: Inspector Gary Adams	11 <sup>th</sup>	Date: 09/14/19 SOI: 9:30 AM Meeting: 11:30 AM Location: Post 632 Harrisonburg 450 Waterman Drive Rep: JVC Butch Schupska
6 <sup>th</sup>	Date: 08/04/19 Meeting: 2:00 PM Location: Host Post 9877 Amherst Desmond Doss Academy 19 George St, Lynchburg Rep: CDR Rick Raskin	12 <sup>th</sup>	Date: 08/03/19 Registration: 10:00 AM Meeting: 11:00 AM Location: Post 6975 Bristol 14 16 <sup>th</sup> Street Bristol, TN Rep: CDR Rick Raskin

13<sup>th</sup> Date 08/10/19  
Meeting: 12:00 Noon  
Lunch: After Meeting  
Location: Post 8947 Mineral  
201 Mineral Avenue  
Rep: Surgeon Geoffrey Lyster

**6. ALL-STATE:**

Congratulations to the following Districts and Posts who made All-State since the last list in the General Orders.

District 3, Department of Virginia

District 7, Department of Virginia

VFW Post 5500, District 1, Hampton, VA  
VFW Post 8356, District 3, West Point, VA  
VFW Post 10657, District 3, Glen Allen, VA

VFW Post 7728, District 8, Morrisville, VA  
VFW Post 1177, District 10, Leesburg, VA

**7. AUDITS:**

Attention of Post Commanders is directed to Section 218 (a)(11) of the National Manual of Procedure, Officers: Duties and Obligations. Trustees Report of Audit must be prepared in detail within thirty (30) days from the end of each quarter.

**8. BUDDY POPPY:**

The annual National Convention “Buddy”<sup>®</sup> Poppy Display Contest will be held in the Orange County Convention Center during the 120th National Convention – West Building, further location information will be sent in the near future. Entries will be accepted for registration and may be set up beginning at 8 a.m., Saturday, July 20 and until noon, Monday, July 22, 2019.

Posts and Auxiliaries that want to ship their displays to the National Convention site are asked to please use the shipping label(s) which were forwarded to State Headquarters. To ensure timely and proper delivery, it is imperative that the label used reflects the exact address, Show Name, Company Name and Booth Number. All Buddy Poppy displays should be mailed within 30 days prior to the convention. Please note, for delivery after July 15; please use the appropriate label that states your display has to arrive on Friday, July 19 only. If you have a question, please contact Tammy Beauchamp at 816.756.3390 ext. 6287 prior to shipping. Do not ship directly to the Orange County Convention Center’s normal address.

The judging is scheduled for completion on Monday evening and the winning displays will be identified with appropriate ribbons on Tuesday morning. Winners will also be announced on the convention floor. Plaques will be mailed for the top three winners in each of the three categories to the winning Department Adjutants after convention.

PLEASE REMEMBER: The sponsoring unit is responsible for shipping to and from the convention (to include all costs) and the assembly/disassembly of their display. The displays must be removed before 4:00 p.m. on Tuesday otherwise the display will be removed and destroyed by the convention center’s personnel.

I would like to wish all the VFW Posts and Auxiliaries luck on your displays and hope to see you in Orlando.

**9. OFFICE CLOSURE:**

State Headquarters and both the Hopewell and Dale City Service Officers will be closed July 4 - 5, 2019 for Independence Day.

## 10. COMPUTERS AVAILABLE:

Do you, your Post, or a needy veteran need a computer? How would you like to get one for free? That's right, FREE!

The Tech4Troops Project is now accepting requests. Any veteran is eligible to receive a FREE laptop computer. These are refurbished machines running Windows 7 and a have a free office suite of software installed. There are also some desktop computers available.

All you need to do is contact our point person District 3 Senior Vice Commander Jose Rivera at 804-241-2045 or by email: [jose\\_e\\_rivera@hotmail.com](mailto:jose_e_rivera@hotmail.com). Jose will make arrangements with Tech4Troops for delivery to you. Please do not contact Tech4Troops directly.

## 11. DIGITAL MEMBERSHIP CARDS:

Members now have the ability to download their digital version of their membership card. Depending on whether a member has an iPhone or Android, they will be able to download and access their digital membership card from the VFW app.

This will not replace the physical VFW membership card - we will still be sending out membership cards to all our annual and Life members. This is intended as another option for our members' convenience. When asked to show a VFW membership card, a member can either produce their physical card out of their wallet or display their digital card on their smart phone.

## 12. DUTIES OF TRUSTEES:

Attention of Post Commanders is directed to section 218 of the Manual of Procedure, "Duty of Trustees." Trustees Report of Audit must be completed in detail at the close of each quarter. Commanders are reminded that accurate and complete records shall be kept by all persons handling Post funds, including the Club Manager and Bingo Chair. These records shall be audited by Post Trustees in the same manner as Post Quartermaster and Adjutant records.

## 13. E-MAIL ACCOUNT ACCESS:

All email accounts were reset so the new Officers could take control of their emails as of **June 17<sup>th</sup>**. This will be the primary means of sending correspondence from State Headquarters to Post and District Officers.

You will receive all General Orders, special notices and any other documentation that you need via email. This will help cut down on postal expenses and speed up the response time for you receiving the information.

Here are directions for logging into your new account for the first time.

1. Go to Department web site [www.vfwva.org](http://www.vfwva.org).
2. Click on Resources, Microsoft 365.
3. The user name is your email address; put that on the first line (see below for your new address).
4. Your default password will be **VF~~W~~#2019** once you have accessed the mail program you will be asked to change it; it must contain at least one uppercase letter and one number.

For Post Officers, your address will be [cdRpost176@vfwva.org](mailto:cdRpost176@vfwva.org) where the 176 is you replace it with **your** Post number.

[adjpost176@vfwva.org](mailto:adjpost176@vfwva.org)  
[qmpost176@vfwva.org](mailto:qmpost176@vfwva.org)



For District Officers your address will be [cdrdist1@vfwva.org](mailto:cdrdist1@vfwva.org) for Districts other than the first just replace the 1 with your district #

[adjdist1@vfwva.org](mailto:adjdist1@vfwva.org)  
[qmdist1@vfwva.org](mailto:qmdist1@vfwva.org)

#### 14. IMPORTANT DATES:

July 20-24, 2019	National Convention Orlando, Florida
September 28, 2019	Fall Council of Administration meeting, State Headquarters
October 12, 2019	Homecoming for the State Commander and State President, Post 9808 (Mechanicsville)
October 17-20, 2019	Southern Conference, Baton Rouge, Louisiana
January 10-12, 2020	Winter Council, The Inn at Virginia Tech and Skelton Conference Center, 901 Prices Fork Road, Blacksburg, VA; phone 540-231-8000. Room Rates are \$99.00 per night plus \$10.00 each additional person. Group name "VFW-VA 2020 Winter Council Meeting"; Cut-off Date December 10, 2019

#### 15. GENERAL ORDERS:

The cut off for the General Orders is the 20<sup>th</sup> of the month. No EXCEPTIONS. Subscriptions for hard copy General Orders are \$30.00 for the year (**please note new price**). Contact State Headquarters for more info.

#### 16. INCORPORATION:

The attention of the Post Commander is directed to section 708 of the National By-Laws and the Manual of Procedure, which prescribes the procedure for the Incorporation of Units. It shall be the responsibility of the Post Commander to ensure full compliance with both sections and to ensure that all state requirements for annual filing, fees, etc., are met in a timely manner.

Posts should take the necessary steps to incorporate under the laws of the state in which the Post is located. Financial responsibility laws, as interpreted by the courts, may cause members of unincorporated Posts to be at risk. Incorporating under the provisions of section 708 of the National By-Laws and the Manual of Procedure and the laws of the state will provide protection for Post members. Posts are urged to contact their Department Adjutant to obtain the proper forms for incorporating. The Articles of Incorporation must be reviewed by the Commander-in-Chief prior to forwarding them to the proper state authorities.

#### 17. IRS FORM 8822-B:

IRS form 8822-B. It is now a requirement by the IRS that all Posts submit this form. This form must be submitted any time the Post Quartermaster changes and/or the Post address changes. This was effective January 1, 2014.

Here is the link to get the form and instructions – <http://www.irs.gov/pub/irs-pdf/f8822b.pdf>  
This will also apply to all Auxiliaries that have their own EIN number.

#### 18. LEGACY LIFE MEMBERSHIP:

CHECK OUT OUR LEGACY LIFE VIDEO! Go to [www.vfw.org](http://www.vfw.org), click on JOIN, scroll down to Legacy Life Membership and then click on the video on the right. This prestigious program is available to all Life members and is now available in memoriam for past Life members. There are three levels of membership, each offer their own package of exclusive member benefits. Financial contributions to the Legacy Life member program are tax deductible to the maximum extent allowed by law.

<i>Enrollment Cost:</i>	<i>Annual Payouts:</i>	<i>Post:</i>	<i>Department:</i>	<i>National:</i>
<b>Levels:</b> Gold-	\$1200.00	\$18.00	\$18.00	\$18.00
Silver-	\$800.00	\$12.00	\$12.00	\$12.00
Bronze-	\$400.00	\$6.00	\$6.00	\$6.00

What will your Legacy be?

## 19. LIFE MEMBERSHIP PAY-OUT:

The following will be the 2020 Life Member payout.

- Plan ABC - A total payout of \$9.06 for each life member (\$3.02 to each Post, Department and National).
- Plan D - A total payout of \$10.44 for each life member (\$3.48 to each Post, Department and National).
- Plan E - A total payout of \$21.24 for each life member (\$7.08 to each Post, Department and National).

As indicated in the By-Laws, payment will be made in September 2019 for all Life Members recorded as of August 31, 2019. In addition, a payment will be made in January 2020 for all Life Members processed during the period September 1 through December 31.

## 20. MEMBERSHIP:

Greetings Comrades,

Let me introduce myself. My name is Kathy Goodall. I am a member of Post 4809 in Norfolk and I have just been asked to be your Membership Chairman. I gladly accepted the responsibility. I would like to help in any way that I can so if you need assistance whether it be helping at a Recruiting event or giving training at your Post or District, please let me know and I will do all I can to assist. I am not all-knowing regarding membership and am always learning myself, so we can learn from each other. I am here for you if you need my help. You can contact me on my cell at 757-572-8224. If I don't answer, please leave a voicemail. You can also text me at that number. My email address is [membership@vfwva.org](mailto:membership@vfwva.org). I look forward to helping your Posts, Districts and the Department reach our goals.

Kathy Goodall  
Membership Team

## 21. NATIONAL CONVENTION REGISTRATION:

120th National Convention housing is now officially open. Housing reservation information is located on the convention website accessed through the main VFW website at [www.vfw.org/convention](http://www.vfw.org/convention).

CONVENTION REGISTRATION: Section 222 of the Manual of Procedure states each Post will pay, in advance, a national convention registration fee of twenty-five dollars (\$25) which shall entitle the Post to one identified registered delegate for the VFW National Convention. Each additional delegate attending the national convention will pay a ten-dollar (\$10) delegate fee provided the Post has paid the mandated \$25 advance registration fee. All advance registrations should be mailed to the VFW National Headquarters, 406 West 34th Street, Kansas City, MO 64111, ATTN: Convention Registration or you may register online by going to [www.vfw.org](http://www.vfw.org).

## 22. PARLIAMENTARY AUTHORITY:

Procedure and Ritual establish that *Robert's Rules of Order, Newly Revised, 11th Edition* shall be the parliamentary authority on procedural matters not governed by VFW By-Laws and Manual of Procedure. This edition of

*Robert's Rules of Order* is readily available at local book stores and online retailers such as Barnes & Noble and Amazon.

**23. POST OFFICER'S DUTIES:**

Attention of incoming Post Officers is directed to Section 218 of the Manual of Procedure which outlines the duties of various Post Officers.

**24. PROOF OF ELIGIBILITY:**

Commanders, Adjutants and Quartermasters are reminded of the requirements of sections 216, 416 and 516 of the Manual of Procedure with regard to proof of eligibility for officers. Officers shall not be installed or assume the duties of their office until proof of eligibility has been submitted and reviewed. Failure or refusal to submit proof of eligibility within thirty (30) days of election or appointment shall result in the office being declared vacant.

**25. REPORTING:**

To view whether your Post has submitted an Audit Report, Americanism, Community Service, Safety, Youth or Hospital report you should visit the Department website ([www.vfwva.org](http://www.vfwva.org)). The website is updated daily. If you have any questions, please call State Headquarters.

**26. SCHOLARSHIP ESSAY THEMES:**

The 2019-2020 themes have been chosen by Senior Vice Commander-in-Chief William J. "Doc" Schmitz. There will be **ONE THEME FOR BOTH CONTESTS**. The Voice of Democracy and the Patriot's Pen theme will be "What Makes America Great".

**27. RAFFLE WINNERS**

The Department conducted the raffle for three Henry 30/30 Rifles. Kenny Buckner, Mike Farruggio, and Steve Brown were the winners. All winners have claimed their prizes. We would like to thank everyone who support the raffle. The revenue from the raffle supports the many programs of the VFW in Virginia and we will be conducting another one.

Official:



Ken Wiseman  
State Adjutant

By Order of:



Rick Raskin  
State Commander



DEPARTMENT HEADQUARTERS  
**Veterans of Foreign Wars of the United States**



Dear Comrade Commander:

July 1, 2019

One of the most important communications you will receive during the year concerns the bond of your Unit Quartermaster. Section 703 of our National By-Laws requires that each accountable officer shall be bonded with an Indemnity Company as surety and the By-Laws places the responsibility for adequate bonding upon the Commander of the post. In any business it is customary to bond any officer handling funds. **THE BOOKS AND RECORDS OF THE ACCOUNTABLE OFFICER MUST BE AUDITED AT LEAST QUARTERLY BY THE TRUSTEES. THIS IS TO COMPLY WITH SECTION 218 OF THE NATIONAL MANUAL OF PROCEDURES.**

The Department Headquarters carries a schedule bond for the bonding of Department and Post Accountable Officers. This bond runs for a year – from September 1 to August 31 – premium payments are made on that basis. All bonds expire on August 31 and premium for New Year is due on September 1.

Any unit may decide whether it prefers to take out a bond with some other surety company or have its funds protected by the Department Headquarters schedule bond. But the matter should be given prompt attention because if your Accountable Officer had previously been bonded through the Department Headquarters, **a new premium payment is required by September 1, 2019 and delinquent after this date.**

**IF BOND IS NOT RENEWED, TERMINATED, OR CANCELLED AT EXPIRATION DATE OF 9-1-2019, THE POST HAS ONLY 90 DAYS TO SUBMIT A PROOF OF LOSS FOR PRIOR TERM, AFTER 90 DAYS PRIOR COVERAGE CEASES.**

**COVERAGES OF THE POLICY REQUIRE THAT:**

1. You agree to make/or cause to be made, at least quarterly, an audit of your books and accounts, including complete verification of all securities and bank balances pertaining to each “employee and/or volunteer”.

If the above is not complied with, the Department will refuse to honor claim of missing funds which cannot be proven by records. Monthly audits and reconciliation of bank statements may avoid this denial of claim.

2. The Department will not pay for loss resulting from any unauthorized advances made by an “employee” to any member for delinquent dues and assessments.

3. “Employee” means any duly elected position, as listed in the policy schedule.

**4. POST MUST SUBMIT A PROOF OF LOSS FORM WITHIN 120 DAYS FROM THE FIRST DATE OF DISCOVERY OF THE LOSS. Proof of loss resulting from dishonest acts on the part of the bonded officer is required in settlement of claims.**

**THIS BOND IS ONLY FOR THE YEAR SEPTEMBER 1, 2019 TO AUGUST 31, 2020.**

**The funds of your Post are protected only for that year. Premium for the following year will be due September 1, 2020.**

DETACH AND RETURN THIS SECTION WITH YOUR PREMIUM CHECK TO YOUR DEPARTMENT HEADQUARTERS

\_\_\_\_\_  
 Give Name, Number, and Location of Post

I hereby apply for A1 Employee/Volunteer Theft (Surety Bond) in the amount of \$\_\_\_\_\_ for the position of \_\_\_\_\_ For the year of September 1, 2019 through August 31, 2020.

Number of Persons Bonded: 1 Number of Locations: 1 Post Annual Income: \$\_\_\_\_\_ Dated \_\_\_\_\_

Has the post had any bond losses over the past three years? \_\_\_\_\_  
 If yes, provide a description with date and amount of loss on a separate sheet.

**DEADLINE FOR BONDING IS SEPTEMBER 1, 2019 – AFTER THIS DATE YOU WILL BE DELINQUENT AND NOT IN COMPLIANCE WITH THE VFW BY-LAWS.**

\_\_\_\_\_  
 Commander or Adjutant or Senior Vice Signature

\_\_\_\_\_  
 Phone Number

\_\_\_\_\_  
 Street Address and City

**VFW QUARTERMASTER BOND**

**\$3.50 Per Thousand**

\$ 3,000.----\$10.50  
 \$ 4,000.----\$14.00  
 \$ 5,000.----\$17.50  
 \$ 6,000.----\$21.00  
 \$ 7,000.----\$24.50  
 \$ 8,000.----\$28.00  
 \$ 9,000.----\$31.50  
 \$ 10,000.----\$35.00  
 \$ 11,000.----\$38.50  
 \$ 12,000.----\$42.00  
 \$ 13,000.----\$45.50  
 \$ 14,000.----\$49.00  
 \$ 15,000.----\$52.50  
 \$ 16,000.----\$56.00  
 \$ 17,000.----\$59.50  
 \$ 18,000.----\$63.00  
 \$ 19,000.----\$66.50  
 \$ 20,000.----\$70.00  
 \$ 21,000.----\$73.50  
 \$ 22,000.----\$77.00  
 \$ 23,000.----\$80.50  
 \$ 24,000.----\$84.00  
 \$ 25,000.----\$87.50

(\$3,000. To \$25,000.)  
 \$3.50 Per Thousand

**\$2.50 Per Thousand**

\$ 26,000.----\$ 65.00  
 \$ 27,000.----\$ 67.50  
 \$ 28,000.----\$ 70.00  
 \$ 29,000.----\$ 72.50  
 \$ 30,000.----\$ 75.00  
 \$ 40,000.----\$ 100.00  
 \$ 50,000.----\$ 125.00  
 \$ 60,000.----\$ 150.00  
 \$ 70,000.----\$ 175.00  
 \$ 80,000.----\$ 200.00  
 \$ 90,000.----\$ 225.00  
 \$100,000.----\$ 250.00  
 \$110,000.----\$ 275.00  
 \$120,000.----\$ 300.00  
 \$130,000.----\$ 325.00  
 \$140,000.----\$ 350.00  
 \$150,000.----\$ 375.00  
 \$160,000.----\$ 400.00  
 \$170,000.----\$ 425.00  
 \$180,000.----\$ 450.00  
 \$190,000.----\$ 475.00  
 \$200,000.----\$ 500.00  
 \$210,000.----\$ 525.00  
 \$220,000.----\$ 550.00  
 \$230,000.----\$ 575.00  
 \$240,000.----\$ 600.00  
 \$250,000.----\$ 625.00

(\$26,000. To \$250,000.)  
 \$2.50 Per Thousand

**\$2.00 Per Thousand**

\$251,000.----\$ 502.00  
 \$252,000.----\$ 504.00  
 \$253,000.----\$ 506.00  
 \$254,000.----\$ 508.00  
 \$255,000.----\$ 510.00  
 \$256,000.----\$ 512.00  
 \$257,000.----\$ 514.00  
 \$258,000.----\$ 516.00  
 \$259,000.----\$ 518.00  
 \$260,000.----\$ 520.00  
 \$270,000.----\$ 540.00  
 \$280,000.----\$ 560.00  
 \$290,000.----\$ 580.00  
 \$300,000.----\$ 600.00  
 \$310,000.----\$ 620.00  
 \$320,000.----\$ 640.00  
 \$330,000.----\$ 660.00  
 \$340,000.----\$ 680.00  
 \$350,000.----\$ 700.00  
 \$360,000.----\$ 720.00  
 \$370,000.----\$ 740.00  
 \$380,000.----\$ 760.00  
 \$390,000.----\$ 780.00  
 \$400,000.----\$ 800.00  
 \$410,000.----\$ 820.00  
 \$420,000.----\$ 840.00  
 \$430,000.----\$ 860.00  
 \$440,000.----\$ 880.00  
 \$450,000.----\$ 900.00  
 \$460,000.----\$ 920.00  
 \$470,000.----\$ 940.00  
 \$480,000.----\$ 960.00  
 \$490,000.----\$ 980.00  
 \$500,000.----\$ 1,000.00

(\$251,000. To \$500,000.)  
 \$2.00 Per Thousand

**\$1.75 Per Thousand**

\$501,000.---\$ 876.75  
 \$502,000.---\$ 878.50  
 \$503,000.---\$ 880.25  
 \$504,000.---\$ 882.00  
 \$505,000.---\$ 883.75  
 \$506,000.---\$ 885.50  
 \$507,000.---\$ 887.25  
 \$508,000.---\$ 889.00  
 \$509,000.---\$ 890.85  
 \$510,000.---\$ 892.50  
 \$520,000.---\$ 910.00  
 \$530,000.---\$ 927.50  
 \$540,000.---\$ 945.00  
 \$550,000.---\$ 962.50  
 \$560,000.---\$ 980.00  
 \$570,000.---\$ 997.50  
 \$580,000.---\$1,015.00  
 \$590,000.---\$1,032.50  
 \$600,000.---\$1,050.00

(\$501,000. And UP)  
 \$1.75 Per Thousand



DO NOT SEND TO TALLMAN INSURANCE SEND DIRECTLY TO STATE HEADQUARTERS

A.1 Employee/Volunteer Theft (Dishonesty Bond)
VFW APPLICATION FOR CLUB EMPLOYEES & BINGO TO BE COMPLETED BY BONDED INDIVIDUAL

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

Bond Term: October 1, 2019 to October 1, 2020

1. a) Name of Post Post #

b) Post Address

2. a) Name of Person to be Bonded

3. Position to be Bonded Bond Requested \$

4. Number of Persons Bonded 1

5. Number of Locations 1

6. Post Annual Income

7. Has the post had any bond losses over the past three years? If Yes, provide a description along with the date and amount of loss.

8. a) Have you ever been bankrupt or insolvent?

b) If yes, please give details in a separate confidential letter to the Insurance Company

9. a) Have you ever been convicted of a felony or misdemeanor? (Other than Traffic Violations)

b) If yes, explain

IF BOND IS NOT RENEWED, TERMINATED, OR CANCELLED AT EXPIRATION DATE OF 10-1-2019, THE POST HAS ONLY 90 DAYS TO SUBMIT A PROOF OF LOSS FOR PRIOR TERM, AFTER 90 DAYS PRIOR COVERAGE CEASES.

If this is a replacement for a current position bonded, please advise what person you are replacing

Signed this day of (day) (month) (year)

Signature: Person to be Bonded

VFW CANTEEN MANAGERS AND CANTEEN EMPLOYEES  
 BINGO MANAGERS, GAMING MANAGERS AND GAMING WORKERS  
 RATE SCHEDULE

\$6.00 PER THOUSAND

\$ 1,000.-----	\$ 6.00
\$ 2,000.-----	\$ 12.00
\$ 3,000.-----	\$ 18.00
\$ 4,000.-----	\$ 24.00
\$ 5,000.-----	\$ 30.00
\$ 6,000.-----	\$ 36.00
\$ 7,000.-----	\$ 42.00
\$ 8,000.-----	\$ 48.00
\$ 9,000.-----	\$ 54.00
\$10,000.-----	\$ 60.00
\$11,000.-----	\$ 66.00
\$12,000.-----	\$ 72.00
\$13,000.-----	\$ 78.00
\$14,000.-----	\$ 84.00
\$15,000.-----	\$ 90.00
\$16,000.-----	\$ 96.00
\$17,000.-----	\$102.00
\$18,000.-----	\$108.00
\$19,000.-----	\$114.00
\$20,000.-----	\$120.00
\$21,000.-----	\$126.00
\$22,000.-----	\$132.00
\$23,000.-----	\$138.00
\$24,000.-----	\$144.00
\$25,000.-----	\$150.00

\$4.00 PER THOUSAND

\$26,000.-----	\$104.00
\$27,000.-----	\$108.00
\$28,000.-----	\$112.00
\$29,000.-----	\$116.00
\$30,000.-----	\$120.00
\$31,000.-----	\$124.00
\$32,000.-----	\$128.00
\$33,000.-----	\$132.00
\$34,000.-----	\$136.00
\$35,000.-----	\$140.00
\$36,000.-----	\$144.00
\$37,000.-----	\$148.00
\$38,000.-----	\$152.00
\$39,000.-----	\$156.00
\$40,000.-----	\$160.00
\$41,000.-----	\$164.00
\$42,000.-----	\$168.00
\$43,000.-----	\$172.00
\$44,000.-----	\$176.00
\$45,000.-----	\$180.00
\$46,000.-----	\$184.00
\$47,000.-----	\$188.00
\$48,000.-----	\$192.00
\$49,000.-----	\$196.00
\$50,000.-----	\$200.00

\$3.00 PER THOUSAND

\$ 51,000.-----	\$153.00
\$ 52,000.-----	\$156.00
\$ 53,000.-----	\$159.00
\$ 54,000.-----	\$162.00
\$ 55,000.-----	\$165.00
\$ 56,000.-----	\$168.00
\$ 57,000.-----	\$171.00
\$ 58,000.-----	\$174.00
\$ 59,000.-----	\$177.00
\$ 60,000.-----	\$180.00
\$ 61,000.-----	\$183.00
\$ 62,000.-----	\$186.00
\$ 63,000.-----	\$189.00
\$ 64,000.-----	\$192.00
\$ 65,000.-----	\$195.00
\$ 66,000.-----	\$198.00
\$ 67,000.-----	\$201.00
\$ 68,000.-----	\$204.00
\$ 69,000.-----	\$207.00
\$ 70,000.-----	\$210.00
\$ 71,000.-----	\$213.00
\$ 72,000.-----	\$216.00
\$ 73,000.-----	\$219.00
\$ 74,000.-----	\$222.00
\$ 75,000.-----	\$225.00
\$ 80,000.-----	\$240.00
\$ 85,000.-----	\$255.00
\$ 90,000.-----	\$270.00
\$ 95,000.-----	\$285.00
\$100,000.-----	\$300.00

**2019 - 2020**

**ALL STATE DISTRICT CHECKLIST**

For a District Commander to qualify, the Commander must meet the following All State District Commanders criteria:

1. The District must meet their 100% Membership Quota by **June 30, 2020**.
2. All Posts in the District must be inspected, and the Inspection Reports must be received by State Headquarters on later than **December 13, 2019**.
3. The District Quartermaster must be properly bonded.
4. All Audit Reports for the District must be turned in to State Headquarters as required by the National By-Laws and Manual of Procedure.
5. All Posts in the District must have submitted the following reports at least once during the first half of the year (May 1 thru October 31) and once during the second half (November 1 thru April 30):
  - a. Hospital Report
  - b. Americanism Report
  - c. Community Activities Report
  - d. Safety Report
  - e. Youth Activities Report
6. The District must conduct a District School of Instruction by the end of September 2019.
7. The District must donate \$100 to the Department Veterans & Military Support Fund.

All-State District Commanders who have met all the criteria including membership by May 8, 2020 will receive an All-State District Commander's cap and an All-State pin during the State Convention. All-State Commanders meeting the criteria, except for membership, by May 8, 2020, and then meet the membership criteria by June 30, 2020 will receive an All-State District Commander's cap, and an All-State pin at their next District meeting. Those District Commanders who earned All-State honors and received a cap in 2019 will receive a distinctive All-State pin in lieu of a cap.

All-State District Commanders will receive a VFW jacket if **all Posts** within their District are 100% or more in membership by June 30, 2020.



## 2019-2020 ALL STATE TEAM

For a Post to be eligible, it must have reached "100% plus" of their Membership Quota by June 30, 2020

The Post Quartermaster must be bonded.

The Post must have been inspected and the Inspection Reports must be received by State Headquarters no later than 4pm on December 13, 2019.

The Post must have at least one member attend each District meeting.

The Post must have at least one member attend District's School of Instruction

Qualifying attendance at a different District's School of Instruction shall be at the discretion of the Department Commander.

Applicant must first obtain permission from the alternate District Commander to attend their School of Instruction.

All Audit Reports must be turned into State Headquarters as required by Section 218 of the National By-Laws and Manual of Procedure.

The Post must purchase 500 Buddy Poppies per 100 members or fraction thereof.

The Post must make a donation to the Department Veterans and Military Support Fund. Posts with (500 or more members - \$125.00, 100 to 499 members - \$100.00, 99 members or less - \$75.00).

The Post must have submitted the following reports at least once during the first half of the year (May 1 thru October 31) and once during the second half (November 1 thru April 30)

Hospital Report

Americanism Report

Community Activities Report

Safety Report

Youth Activities Report

The Post must participate in at least 2 of the following Programs

Voice of Democracy Program (must submit a student to the District level for District judging)

Patriot's Pen Program (must submit a student to the District level for District judging)

Teacher of the Year Program (must submit at least one Teacher to the District Level for District judging)

Note: Five (5) additional points towards the Captain of the All-State Team will be awarded to Posts submitting entries in all three programs.

Note: Posts will receive additional points towards the Captain of the All-State Team for membership. One fifth (1/5) of one (1) point will be assigned for each additional member above 100%.

Note: Posts with less than 50 members are not eligible for the All-State Team. To be eligible Posts must increase their membership to 50 or more members.

Note: A Post with less than 50 members who completes all other requirements of the All State program, achieves 100% in membership, but does not surpass 50 total members will be honored with a certificate and a check for \$300. These Posts will each be known as a "Meritorious Post".

## All-American District Checklist

### All-American District Leadership Criteria

- Membership greater than 100%
- Finish in the top 25 Districts in your division
- Voice of Democracy - minimum of one entry advanced to Department Judging (Overseas District donate \$100 to National)
- Patriots Pen - minimum of one entry advanced to Department judging (Overseas District donate \$100 to National)
- National Citizenship Education Teachers Award – submit an entry in all three categories (K-5, 6-8, 9-12) advanced to Department judging (Overseas District donate \$150 to National)

### All-American District Leadership Award

- All-American District streamer
- All-American District citation - Commander
- All-American name badge - Commander
- All-American cap - Commander - *\*Quartermaster may purchase cap*
- All-American lapel pin - Commander - *\*Quartermaster may purchase pin*
- The top **two** District Commanders in each division will also receive:
  - **A \$1,000 stipend to be used toward attending the VFW National Convention.**
  - **Reserved seating at the VFW National Convention joint opening session.**

### District Membership Divisions and Minimum Qualifying Percentages

Division	Total Membership		Qualifying Percentage	#Eligible
1	5,000	14,000	Over 100%	25
2	3,282	4,999	Over 100%	25
3	2,172	3,281	Over 100%	25
4	1,447	2,171	Over 100%	25
5	906	1,446	Over 100%	25
6	1	905	Over 100%	25

## All-American Post Checklist

- Greater than 50 members on July 1, 2020
- Membership greater than 100%
- Finish in the top 50 posts in your respective division
- Voice of Democracy - minimum of one entry advanced to District Judging
- Patriots Pen - minimum of one entry advanced to District judging
- National Citizenship Education Teachers Award – submit an entry in **all three** categories (K-5, 6-8, 9-12) advanced to District judging
- Buddy Poppy- must purchase Buddy Poppies
- Hold a fundraiser with the proceeds going to National Veterans & Military Support Program Services, minimum of \$100
- National Veterans Service – Appoint a Post Service Officer

## All-American Post Leadership Award

- Acknowledgment in VFW Magazine      • All-American Post citation      • All-American Post streamer
- All-American citation – Commander      • All-American name badge - Commander
- All-American cap - Commander - *Quartermaster may purchase cap*
- All-American lapel pin - Commander - *Quartermaster may purchase pin*
- All-American Team Post Member lapel pin (25 pack)
- The top five Commanders in each division will also receive:
  - A \$1,000 stipend to be used toward attending the VFW National Convention.
  - Reserved seating at the VFW National Convention joint opening session.

## Post Membership Divisions and Minimum Qualifying Percentages

Division	Total Membership		Qualifying Percentage	# Eligible
<b>1</b>	951+		Over 100%	50
<b>2</b>	750	950	Over 100%	50
<b>3</b>	356	749	Over 100%	50
<b>4</b>	246	355	Over 100%	50
<b>5</b>	185	245	Over 100%	50
<b>6</b>	143	184	Over 100%	50
<b>7</b>	112	142	Over 100%	50
<b>8</b>	88	111	Over 100%	50
<b>9</b>	68	87	Over 100%	50
<b>10</b>	51	67	Over 100%	50
<b>11</b>	1	50		



## **VETERANS OF FOREIGN WARS OF THE UNITED STATES DEPARTMENT OF VIRGINIA**

**2020 ALL-STATE PROGRAM AND ANNUAL STATE AWARDS (JULY 1, 2019 – JUNE 30, 2020)**

### **“COMMUNICATE FOR SUCCESS”**

This Membership – Awards Program has been designed with incentives to work on membership, VFW programs, meeting attendance and submission of reports. Post and District membership 100% quotas will be based on the June 30, 2019 membership as adjusted by National Headquarters. Except where noted, the quota will **NOT** be reduced because of members who die or transfer to another Post. A new Post will be assigned a Membership Quota of 30 members.

#### **MEMBERSHIP PLAQUES**

Membership plaques will be presented at the State Convention to the Post with the largest numeric membership increase in each category. The judging will be based on Membership as of May 8, 2020.

- a. Category A – Posts with Membership of 10 thru 75
- b. Category B – Posts with Membership of 76 thru 150
- c. Category C – Posts with Membership of 151 thru 250
- d. Category D – Posts with Membership of 251 thru 500
- e. Category E – Posts with Membership of 501 or more

#### **LIFE MEMBERSHIP INCREASE PLAQUES**

A Life Membership increase plaque and \$200 will be awarded at State Convention to the Post with the greatest increase in Life members (must be at least 3 new Life members) in each category. The judging will be based on Life Membership as of May 8, 2020.

- a. Category A – Posts with Membership of 10 thru 75
- b. Category B – Posts with Membership of 76 thru 150
- c. Category C – Posts with Membership of 151 thru 250
- d. Category D – Posts with Membership of 251 thru 500
- e. Category E – Posts with Membership of 501 or more

## **LIFE MEMBERSHIP DRAWINGS**

There will be four (4) Life Membership drawings. One (1) Post will be selected for each drawing. Posts must meet their membership quota by the day prior to drawing to be eligible. Drawings will be held on the day of awards judging. Posts with 10 thru 75 members will have one (1) chance, Posts with 76 thru 150 members will have two (2) chances, Posts with 151 thru 250 will have (3) chances, Posts with 251 thru 500 members will have four (4) chances, and Post with 501 or more members will have five (5) chances.

- a. The first drawing will be held on September 27, 2019 and the Post must have 75% of its 2019 membership quota to participate.
- b. The second drawing will be held on October 31, 2019 and the Post must have 85% of its 2019 membership quota to participate.
- c. The third drawing will be held on January 3, 2020 and the Post must have 95% of its 2019 membership quota to participate.
- d. The fourth drawing will be held on March 2, 2020 and the Post must have 100% of its 2019 membership quota to participate.

## **MEMBERSHIP RENEWAL PLAQUE**

A Membership Renewal Plaque will be awarded to each Post that renews ALL viable Annual Members on its unpaid list who were Annual Members the previous year. Deceased members and conversions to Life Membership will not count against total.

## **POST 100% MEMBERSHIP AWARD**

In addition, the respective Post Commander and Quartermaster will receive 100% Membership Pins and Tumblers if the Post meets its 2020 100% membership goal by May 8, 2020. These awards will be presented at the Posts' respective District meetings.

## **LEGACY LIFE MEMBERSHIP AWARD**

The Post with the largest increase of new Legacy Life Members will receive a check in the amount of \$200. The judging will be based on Legacy Life Membership as of May 8, 2020. The award will be presented at the State Convention.

## **2019-2020 POST ALL-STATE REQUIREMENTS**

There is no limit on the number of Posts that can be All-State.

All State Post Requirements:

1. The Post must meet their 100% Membership Quota by June 30, 2020.
2. The Post Quartermaster must be sufficiently bonded.
3. The Post must have been inspected and the Inspection Reports must be received by State Headquarters no later than December 13, 2019.
4. The Post must have at least one member attend each District meeting.
5. The Post must have at least one member attend their District's School of Instruction.
  - a. Qualifying attendance at a different District's School of Instruction shall be at the discretion of the Department Commander.
  - b. Applicant must first obtain permission from the alternate District Commander to attend their School of Instruction.
6. All Audit Reports must be turned into State Headquarters as required by Section 218 of the National By-Laws and Manual of Procedure.
7. The Post must purchase 500 Buddy Poppies per 100 members or fraction thereof.
8. The Post must donate to the Department Veterans and Military Support Fund. Posts with:
  - a. 500 or more members - \$125
  - b. 100 to 499 members - \$100
  - c. 99 members or less - \$75
9. The Post must have submitted the following reports at least once during the first half of the year (May 1 thru October 31) and once during the second half (November 1 thru April 30)
  - a. Hospital Report
  - b. Americanism Report
  - c. Community Activities Report
  - d. Safety Report
  - e. Youth Activities Report
10. The Post must participate in at least 2 of the 3 following programs:
  - a. Voice of Democracy Program (must submit a student to the District level for District judging)
  - b. Patriot's Pen Program (must submit a student to the District level for District judging)
  - c. Teacher of the Year Program (must submit at least one Teacher to the District Level for District judging)

Note: Five (5) additional points towards the Captain of the All-State Team will be awarded to Posts submitting entries in all three programs.

Note: Posts will receive additional points towards the Captain of the All-State Team for membership. One fifth (1/5) of one (1) point will be assigned for each additional member above 100%.

Note: Posts with less than 50 members are not eligible for the All-State Team. To be eligible Posts must increase their membership to 50 or more members.

Note: A Post with less than 50 members who completes all other requirements of the All State program, achieves 100% in membership, but does not surpass 50 total members will be honored with a certificate and a check for \$300. These Posts will each be known as a "Meritorious Post".

### **POST ALL-STATE TEAM AWARDS**

1. All-State Post Commanders and Quartermasters who have met all the criteria including membership by May 8, 2020 will receive a citation, an All-State pin, and for first time recipients, an All-State cap. Those who have received an All-State cap in 2019 will receive a custom All-State pin in lieu of a cap. A check in the amount of \$300, **to assist in payment of expenses while attending the State Convention**, will also be presented provided the recipient attends mandated convention events, as shown in the official convention agenda, where roll call will be taken. Time of payment will be at the discretion of the Department Commander. All-State Commanders and Quartermasters meeting the criteria except for membership by May 9, 2020 and then meeting the membership criteria by June 30, 2020 will receive all the above except the monetary award at their next District meeting.
2. From the All-State Team, the Post with the highest points in the All-State judging on May 9, 2020 will be designated as the Outstanding Post of the Year 2019-20. The Commander and Quartermaster of this Post will be the Captains of the All-State Team.
3. The Awards and Citation Committee will break all ties and their decision will be considered the recommendation to the State Commander.
4. The State Commander shall make the final decision for all recommendations of awards and the decision shall be final.

### **2019-2020 DISTRICT ALL-STATE REQUIREMENTS**

There is no limit on the number of Districts that can be All-State.

All State District Requirements:

1. The District must meet their 100% Membership Quota by June 30, 2020.
2. All Posts in the District must be inspected, and the Inspection Reports must be received by State Headquarters no later than December 13, 2019.
3. The District Quartermaster must be sufficiently bonded.
4. All Audit Reports for the District must be turned into State Headquarters as required by the National By-Laws and Manual of Procedure.
5. All Posts in the District must have submitted the following reports at least once during the first half of the year (May 1 thru October 31) and once during the second half (November 1 thru April 30):
  - a. Hospital Report
  - b. Americanism Report
  - c. Community Activities Report
  - d. Safety Report

e. Youth Activities Report

6. The District must conduct a District School of Instruction by the end of September 2019. Department led School of Instruction meets this requirement of the terms stated above.
7. The District must donate \$100 to the Department Veterans & Military Support Fund.

**DISTRICT ALL-STATE DISTRICT AWARDS**

1. All-State District Commanders who have met all the criteria including membership by May 8, 2020 will receive an All-State District Commander’s cap and an All-State pin during the State Convention. All-State District Commanders meeting the criteria, except for membership, by May 8, 2020, and then meet the membership criteria by June 30, 2020 will receive an All-State District Commander’s cap, and an All-State pin at their next District meeting. Those District Commanders who earned All-State honors and received a cap in 2019 will receive a distinctive All-State pin in lieu of a cap.
2. All-State District Commanders will receive a VFW jacket if **all Posts** within their District are 100% or more in membership by June 30, 2020.

**DISTRICT MEMBERSHIP AWARD**

1. A District in which all Posts in the District have achieved 100% membership by June 30, 2020 will receive a check for \$500.

**INDIVIDUAL MEMBERSHIP AWARDS**

All individual recruiting awards will be awarded by using the National Recruiter Reports dated May 8, 2020. These awards will be presented at the State Convention.

Annual members recruiting five (5) New or Reinstated Members will receive:

1. Their Annual Dues (National and Department portions) paid by the Department for the current year.
2. Their name and membership number will be entered in a drawing for a Life Membership.

Note: For each additional five (5) members recruited, an additional entry will be made in the Life Membership Drawing.

The drawing for the Life Membership listed above will be conducted on the day of awards judging.

Life Members recruiting 5 New or Reinstated Members will receive their name and membership number entered in a drawing for one level of Legacy Life membership equal to \$400 or \$200 cash if already a Gold member.

Note: For each additional five (5) members recruited, an additional entry will be made in the drawing.

The drawing for the Legacy Life Membership award listed above will be conducted on the day of awards judging.



Members recruiting five (5) New or Reinstated Members will be entered in a drawing for:

1. Round trip airfare to the 120th National Convention.
2. Expense check in the amount of \$599 to help defray expenses.

Note: For each additional five (5) members recruited, an additional entry will be made in the drawing.

The drawing for this award listed above will be conducted on the day of awards judging.

#### **POST COMMANDER MEMBERSHIP AWARD**

Post Commanders who achieve 100% membership for their Post by Dec 31, 2019 will receive a Department Commanders jacket and will be recognized at Winter Council.

#### **INDIVIDUAL RECRUITER AWARDS**

Individual recruiters will also receive for:

1. 15 New or Reinstated Members – a Pen and Key Chain Set.
2. 20 New or Reinstated Members – State Commander's challenge coin
3. 25 New or Reinstated Members – a Department Aide-de-Camp Recruiting cap and citation
4. 50 New or Reinstated Members – State Commander's briefcase
5. 75 New or Reinstated Members – State Commander's jacket

This award will be presented at the State Convention.

#### **THE SAMUEL B. DeVAUGHAN MEMBERSHIP AWARD**

The Samuel B. DeVaughan Membership Award is presented to the member who recruits the most new and/or reinstated members of the 2019-20 Membership Year. He/she will receive the following:

1. A check in the amount of \$300 to help defray expenses of the State Convention.
2. A Department citation.
3. A distinctive cap and name badge

This award will be presented at the State Convention.

#### **THE GEORGE C. DALBY AWARD**

The George C. Dalby Award is presented to any Post member for outstanding participation in VFW programs. Rules for this contest are sent to each Post in the spring. Deadline for submission to State Headquarters is the day prior to awards judging. Post and District Commanders are excluded from this award. This award will be presented at the State Convention.

#### **THE W. B. SHAFER, JR. MEMBERSHIP AWARD**

The W. B. Shafer, Jr. Membership Award is presented to the Post making the greatest percentage gain in membership as shown by the State Membership Report dated the day prior to awards judging. This award will be presented at the State Convention.

### **THE RICHARD A. (AL) GUAGER AMERICANISM AWARD**

The Richard A. (Al) Guager Americanism Award is presented annually. Rules for this contest are sent to each Post in the spring. Deadline for submission to State Headquarters is by the day prior to awards judging. This award will be presented at the State Convention. Posts placing second through tenth will receive a citation.

### **THE GEORGE E. McCracken Honor Guard/Color Guard Award**

The George E. McCracken Honor Guard/Color Guard Award is presented to the most outstanding Post Honor Guard/Color Guard. Deadline for submission to State Headquarters is by the day prior to awards judging. This award will be presented at the State Convention.

### **FIREFIGHTER OF THE YEAR AWARD**

The Firefighter of the Year Award is presented to the most outstanding firefighter. Send a resumé of nominees' background, background in fire/emergency safety work, accomplishments in fire/emergency safety field, photograph and title. The deadline for submission to State Headquarters is January 3, 2020. The selectee will receive a plaque and a check for \$300. This award will be presented at the State Convention or at a local venue.

### **LAW ENFORCEMENT OFFICER OF THE YEAR AWARD**

The Law Enforcement Officer of the Year is presented to the most outstanding law enforcement officer. Send a resumé of nominees' background, background in law enforcement work, accomplishments in the field, photograph and title. The deadline for submission to State Headquarters is January 3, 2020. The selectee will receive a plaque and a check for \$300. This award will be presented at the State Convention or at a local venue.

### **EMERGENCY MEDICAL TECHNICIAN OF THE YEAR AWARD**

The Emergency Medical technician of the Year is presented to the most outstanding Emergency Medical Technician. Send a resumé of nominees' background, background in paramedic work, accomplishments in the field, photograph and title. The deadline for submission to State Headquarters is January 3, 2020. The selectee will receive a plaque and a check for \$300. This award will be presented at the State Convention or at a local venue.

### **TEACHER OF THE YEAR AWARDS**

The Teacher of the Year awards are presented to the most outstanding Teachers. There are three winners – Kindergarten through 5th grade, 6th through 8th grade, and 9th through 12th grade. The selectees will receive a citation, plaque and check for \$300. These awards will be presented at the State Convention or at a local venue.

### **THE W. I. WOODDELL MEMORIAL POST QUARTERMASTER AWARD**

The W. I. Wooddell Memorial Post Quartermaster Award is presented to the Post Quartermaster who has shown outstanding dedication to his Post and the Department. The Post Commander must send in a nominating letter on why the Post Quartermaster should be considered for Quartermaster of the year. Submission must be received by the day prior to the awards judging. The recipient is to be selected by a

committee headed by the State Quartermaster. The award will consist of a custom-lettered citation, plus a check in the amount of \$200 from the Department. This award will be presented at the State Convention.

#### **THE CLAIR B. POFF PUBLIC RELATIONS AWARD**

The Clair B. Poff Public Relations Award is presented to three (3) Posts for the most outstanding newsletter or publication for their size group and then forwarded to National for judging. To enter, send two different copies of the Post's Newsletter to State Headquarters along with the editor's name and address. Deadline for submission to State Headquarters is January 3, 2020. This award will be presented at the State Convention. Group 1: Membership 99 members or less; Group 2: Membership 100 to 179; and Group 3: Membership 180 or more.

Post publications are judged on overall Design and Content.

Entries submitted must have been published between Jan. 1, 2019, and Dec. 31, 2019.

#### **THE ROBERT H. RINER AWARD**

The Robert H. Riner Award is presented to the District Commander with the highest percentage gain in membership over the last year. Membership gain will be as shown by the State Membership Report dated the day prior to awards judging. This award will be presented at the State Convention.

#### **WILLIAM T. (BILL) ALLEN HOSPITAL AWARD**

The William T. (Bill) Allen Hospital Award is presented to Posts with outstanding reporting of hospital work. The winning Posts will be determined by the State Hospital Chairman. These awards will be presented at the State Convention. Hospital award categories are:

1. Category A – Posts with Membership of 10 thru 75
2. Category B – Posts with Membership of 76 thru 150
3. Category C – Posts with Membership of 151 thru 250
4. Category D – Posts with Membership of 251 thru 500
5. Category E – Posts with Membership of 501 or more

#### **CLARENCE E. KELLEY MEMORIAL VOICE OF DEMOCRACY AWARD**

The Clarence E. Kelley Memorial Voice of Democracy Award is presented to the Post sponsoring the State's first place VOD winner and is presented at the State Convention. In addition, each Post participating in the VOD program will receive a citation.

Note: The State VOD winners will receive a plaque and: 1st place – \$2,000, 2nd place – \$1,500, and 3rd place – \$1,000 to be presented at the Winter Conference Banquet. The first three place winners are expected to attend the Winter Conference Banquet where the 1st, 2nd, and 3rd place winners will be announced and the 1st place winner will read his/her essay.

### **LARRY MATTERA MEMORIAL PATRIOT'S PEN AWARD**

The Larry Mattera Memorial Patriot's Pen Award is presented to the Post sponsoring the State's first place Patriot's Pen winner and will be presented at the State Convention. In addition, each Post participating in the PP program will receive a citation.

Note: The State Patriot's Pen essay winners will receive a plaque and: 1st place – \$1,000, 2nd place – \$750, and 3rd place – \$500 to be presented at the Winter Conference Banquet. The first three place winners are expected to attend the Winter Conference Banquet where the 1st, 2nd, and 3rd place winners will be announced and the 1st place winner will read his/her essay.

### **SCOUT OF THE YEAR AWARD**

The Scout of the Year Award is presented to the State Scout of the Year winner. A plaque and check for \$500 will be presented at the State Convention. In addition, each Post participating in the Scout Program will receive a citation.

### **COMMUNITY SERVICE RECORD BOOK**

The Community Service Record Book should be kept from May 1, 2019 to April 30, 2020 for State judging. Plaques will be awarded to the top three (3) entries at the State Convention. Special Citations will be awarded to the fourth through tenth place entries.

All Posts entering a Community Service Record Book will have a chance to win a monetary award in the amount of \$200 if judged best overall entry in their respective membership category. One (1) check will be issued in each membership category.

1. Category A – Posts with Membership of 10 thru 75
2. Category B – Posts with Membership of 76 thru 150
3. Category C – Posts with Membership of 151 thru 250
4. Category D – Posts with Membership of 251 thru 500
5. Category E – Posts with Membership of 501 or more

### **BUDDY POPPY CITATIONS**

Buddy Poppy Citations will be presented to the District Commander whose District purchased the most Buddy Poppies and to District Commanders whose Districts had 100% participation in the Buddy Poppy Program. The Post in each District that purchased the most Buddy Poppies will also be presented with a citation.

### **BEST NEWSPAPER ARTICLE CITATION**

The "Best Newspaper Article Citation" will be presented at State Convention to the Post who submits the best article for each edition of the State Newspaper. Judging shall be performed by the committee for the newspaper.

# VFW National Membership Program



**William "Doc" Schmitz**  
**Commander-in-Chief**

Updated: June 20, 2019

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## **Membership Mission**

To recruit, retain and mentor a stable membership base including all generations of veterans.

To cultivate a membership that is well versed in institutional knowledge and actively involved at all levels of the organization and in the local community. To establish Posts with a strong tradition of service, leadership and community outreach.

## **Introduction**

For the past several years, the VFW has been relatively successful in recruiting members aged 39 and younger. The only way to make this success permanent is to retain those members, recover past members and recruit new members. We must improve the way we communicate with our members at all levels of the organization. Does your Post, District, State or Department have a newsletter, email, social media presence or an outreach team that visits fellow members? In many cases, we have lost touch with our members. We need to know who they are and what their needs are. Let us get back to the basics. Our first priority is taking care of our members and the veteran community as a whole.

## **Membership Goals**

1. Build a strong organization for the future.
2. Work together to achieve the VFW's goals. The VFW National Headquarters staff is available to assist in coordinating programs, developing new membership initiatives and building awareness among our membership and the entire veteran community.

## **Membership Objectives**

- Recruit new and recover unpaid members
- Retain and mentor existing membership
- Develop new Posts and revitalize existing Posts
- Increase Life Membership
- Increase Legacy Life Membership

## Retention Defined

Although retention is ***not*** a prerequisite for the All-American program, it is extremely important to understand how retention is derived and the important role retention plays in accomplishing growth. The number of paid annual members in your Post on July 1 is the ensuing year's "prior year total." One more new or reinstated member is required to make up for each prior year annual member the Post fails to retain.

Your Post retention is derived from six types of payment components based on your prior year total of annual members:

- A prior year annual member pays his or her annual membership dues.
- A prior year annual member pays the life membership installment fee.
- A prior year annual member pays for life membership dues.
- A prior year annual member transfers to another Post and pays his or her annual membership dues to your Post prior to transfer.
- A prior year annual member transfers to another Post and pays the life membership installment fee to your Post prior to transfer.
- A prior year annual member transfers to another Post and pays life membership dues to your Post prior to transfer.

## Triple Crown Award

Any commander who achieves All-American at the Post, District and Department level will receive Triple Crown pin and recognition at the National Convention.

## Recruiting Awards

- **5, 10, 15** Corresponding numbered member pin
- **25** Commander-in-Chief membership coin & citation
- **50** VFW CIC leather travel bag
- **75** Commemorative medallion set
- **100** Century cap and citation ***or*** CIC KA-BAR knife
- **150** \$250 VFW store gift certificate



### **Department “First to Finish” Incentive**

The commander plus guest and quartermaster plus guest for the Department that is the first to attain 100% in membership will each receive:

- **\$2500 voucher through Veterans Travel Services (VTS) applied towards airfare, accommodations and transportation for a trip of their choice.**

### **Early Bird Award—VFW Legislative Conference**

The top three Post commanders and quartermasters and the top two District commanders in each division on Jan. 1, 2020 will receive:

- **A \$1,000 stipend to be used toward attending the VFW Legislative Conference, Washington D.C.**

### **Department Early Bird Incentive**

For every Department that achieves 92% in membership by Jan. 1, 2020; the Department commander will receive:

- **A VFW Tribute Edition Henry Golden Boy .22 Caliber Rifle or a credit voucher of equal value for use with Veterans Travel Services (VTS).**

### **Post Commander and Quartermaster – New & Reinstated Member Award**

The top 10 Post commanders and quartermasters in each division who report more than 50 new and reinstated annual members by Jan. 1, 2020 will each be awarded:

- **A travel charger with the official VFW Commander-in-Chief logo.**

### **Kansas City Spree**

The top two Post commanders and the top two District commanders in each division who achieve 100% membership by April 1, 2020 along with their guest will each be awarded:

- **Round-trip airfare to Kansas City, Mo. from the airport nearest the awardee’s home.**
- **A fun-filled weekend (May 14-17, 2020) that may include but is not limited to touring, shopping and a complete tour of the VFW National Headquarters.**

### **100% Post, District & Department**

A distinctive streamer will be awarded to every Post, District and State/Department that achieves 100% or greater in membership before July 1, 2020.

### **100% Commander Drawing**

Each Post and District commander that exceeds 100% in membership by June 1, 2020 will receive an entry in this drawing. Twenty Post commanders and 12 District commanders will receive:

- **A \$1,000 stipend to be used toward attending the VFW National Convention.**

### **Post Commander and Quartermaster Division Challenge**

For every 10 new/reinstated members recruited between July 1, 2019 and April 1, 2020 Posts will earn one entry for both Post commander and quartermaster entered into a drawing. One Post per division will receive:

- **A \$1,000 stipend each for commander and quartermaster to be used toward attending the VFW National Convention.**

### **Legacy Life Membership Acquisition**

Each Post that achieves the designated benchmarks of 25, 50 and 75 Legacy Life Members will be awarded:

- **A Legacy Society Post Proclamation.**

Each Post that achieves the distinctive benchmark of 100 Legacy Life members by July 1, 2020, commander or Post representative will receive:

- **A \$1,000 stipend to be used toward attending the VFW National Convention.**
- **Reserved seating at the VFW National Convention joint opening session.**
- **Legacy Society Post Proclamation.**

### **Elite Recruiter**

Any VFW member who signs up 250 or more new and/or reinstated annual members by July 1, 2020, will receive:

- **A \$1,000 stipend to be used toward attending the VFW National Convention.**

- **Distinctive cap, citation, and name badge.**

### **Recruiter of the Year**

The VFW member who signs up the greatest number of new and/or reinstated annual members greater than 250 by July 1, 2020, will receive:

- **A \$1,000 stipend to be used toward attending the VFW National Convention.**
- **Reserved seating at the VFW National Convention joint opening session.**
- **Distinctive cap, citation, and name badge.**
- **Commander-in-Chief's Crystal Eagle.**

### **New Post Development Department Award**

For each new Post chartered, the Department quartermaster will receive:

- **\$250 for use towards necessary materials for the new Post.**

## **All-American Leadership Criteria**

*The All-American leadership program exists to recognize exceptional leadership, authentic accomplishment in membership growth and VFW core programs.*

### **All-American Post Leadership Criteria**

- Membership greater than 100%
- Finish in top 25 posts in your division that meet all the following criteria
  - Voice of Democracy - minimum of one entry advanced to District judging (Overseas Post donate \$50 to National in lieu of entry)
  - Patriots Pen - minimum of one entry advanced to District judging (Overseas Post donate \$50 to National in lieu of entry)
  - National Citizenship Education Teachers Award – submit an entry in all three categories (K-5, 6-8, 9-12) advanced to District judging (Overseas Post donate \$50 to National in lieu of each entry)
  - Buddy Poppy- must purchase Buddy Poppies
  - Hold a fundraiser with the proceeds going to Veterans & Military Support Programs Services, minimum of \$100
  - National Veterans Service – Appoint a Post service officer

### **All-American Post Leadership Award**

- Acknowledgment in *VFW Magazine*
- All-American Post citation
- All-American Post streamer
- All-American citation - commander
- All-American name badge - commander
- All-American cap - commander - *quartermaster may purchase cap*
- All-American lapel pin - commander - *quartermaster may purchase pin*
- All-American Team Post Member lapel pin (25 pack)
- The top **five** commanders in each division will also receive:
  - **A \$1,000 stipend to be used toward attending the VFW National Convention.**
  - **Reserved seating at the VFW National Convention joint opening session.**

### **All-American District Leadership Criteria**

- Membership greater than 100%
- Finish in top 10 Districts in your division that meet all the following criteria
  - Voice of Democracy - minimum of one entry advanced to Department judging (Overseas District donate \$100 to National in lieu of entry)
  - Patriots Pen - minimum of one entry advanced to Department judging (Overseas District donate \$100 to National in lieu of entry)
  - National Citizenship Education Teachers Award – submit an entry in all three categories (K-5, 6-8, 9-12) advanced to Department judging (Overseas District donate \$50 to National in lieu of each entry)

### **All-American District Leadership Award**

- All-American District streamer
- All-American District citation - commander
- All-American name badge - commander
- All-American cap - commander - *quartermaster may purchase cap*
- All-American lapel pin - commander - *quartermaster may purchase pin*
- The top **two** District commanders in each division will also receive:
  - **A \$1,000 stipend to be used toward attending the VFW National Convention.**

- **Reserved seating at the VFW National Convention joint opening session.**

### **All-American Department Leadership Criteria**

- Membership must be greater than 100%
- Must conduct two Membership recruiting events prior to May 1, 2020. A report of these events must be submitted to the Membership Department.
- Hold a Commander's Round-Up\* prior to Jan 1, 2020 with a report submitted to the Membership Department.
- One new post or increase the membership of three posts of 50 members or less to over 50 members by July 1, 2020
- **National Legislative Service**
  - Monthly National Legislative Service committee member reports submitted to National Legislative Service in Washington, D.C.
- **National Veterans Services**
- Must have a State/Department service officer and submit his or her name and contact information to National Veterans Services in Washington, D.C. by July 31, 2019
- Monthly activity report from Department Service Officer or designated NVS Committee member to NVS in Washington, D.C.
- **Programs**
  - Voice of Democracy - An entry advanced to National judging
  - Patriot's Pen - An entry advanced to National judging
  - National Citizenship Education Teacher Award – submit an entry in all three categories (K-5, 6-8, 9-12) and entries must advance to National judging
  - Veterans & Military Support Programs – Must complete a State/Department fundraiser and proceeds donated to Veterans & Military Support Programs, Kansas City, Mo.

### **All-American Department Leadership Award**

- All-American Department streamer

- All-American Department citation - commander
- All-American name badge - commander
- All-American cap - commander - *quartermaster may purchase cap*
- All-American lapel pin - commander - *quartermaster may purchase pin*
- \$1,000 stipend to be used toward attending the VFW National Convention
- Reserved seating at the VFW National Convention Joint Opening Session

### **Conference Membership Award**

The State/Department leading each conference will be entrusted with the conference membership colors for the following year. The 2018-2019 Conference winners will return the colors to the membership booth at National Convention in Reno, NV no later than COB on Monday after the Joint Opening Session. The 2019-2020 Conference winners will then pick up the colors from the Membership Director at National Convention in July 2020 in Reno, NV any time after 0800 on Tuesday at the Membership booth.

The Conference with the highest membership percentage of the four Conferences will have their name and year engraved on a traveling trophy presented by the Commander-in-Chief to the Conference Chairman at the National Convention. The 2018-2019 Conference Chairman will return the trophy to the membership booth at National Convention in Reno, NV no later than COB on Saturday to ensure placement of the new nameplate. This trophy will be presented to the 2019-2020 Conference Chairman on stage during the Joint Opening Session\*.

### **Post Membership Divisions and Minimum Qualifying Percentages**

<b>Division</b>	<b>Total Membership</b>		<b>Qualifying Percentage</b>	<b># Eligible</b>
<b>1</b>	951+		Over 100%	25
<b>2</b>	750	950	Over 100%	25
<b>3</b>	356	749	Over 100%	25
<b>4</b>	246	355	Over 100%	25
<b>5</b>	185	245	Over 100%	25
<b>6</b>	143	184	Over 100%	25
<b>7</b>	112	142	Over 100%	25
<b>8</b>	88	111	Over 100%	25
<b>9</b>	68	87	Over 100%	25
<b>10</b>	51	67	Over 100%	25
<b>11</b>	1	50	Over 100%	25

## District Membership Divisions and Minimum Qualifying Percentages

Division	Total Membership		Qualifying Percentage	# Eligible
1	5,000	14,000	Over 100%	10
2	3,282	4,999	Over 100%	10
3	2,172	3,281	Over 100%	10
4	1,447	2,171	Over 100%	10
5	906	1,446	Over 100%	10
6	1	905	Over 100%	10

### Important Notes

- In order to receive stipends, awardees must be in attendance at designated events
- Only one National paid stipend per event (National Convention, legislative Conference, etc.)
- All awards are non-transferable
- For the Conference Membership Award traveling trophy, the Conference Chairman will be responsible for the return of the trophy to the Membership Department booth at the National Convention each year
- The *Commander's Round-Up* program is for Department commanders to visit Posts in their Department to get face-to-face time with their Post and District leadership and assist with membership development events. For further information about the *Commander's Round-Up*, please contact the Membership Department by calling 1-888-JOIN-VFW or by email at [membership@vfw.org](mailto:membership@vfw.org)

VETERANS OF FOREIGN WARS OF THE UNITED STATES  
DEPARTMENT OF VIRGINIA

TO: ALL STATE, DISTRICT, AND POST OFFICERS

Now is the time to being planning for the Buddy Poppy Sale. Begin making your plans now. Decide when you will sell. Select your working organization members of your Post, Auxiliary, Boy or Girl Scouts, or another group.

The price of Buddy Poppies is \$130.00 per 1,000 Poppies, and the minimum order is 500 poppies.

PLACE ALL ORDERS FOR BUDDY POPPIES WITH STATE HEADQUARTERS. Order blank is below. Orders should be placed early. Payment must be made at the time Buddy Poppies are ordered. POPPIES CANNOT BE RETURNED FOR CREDIT.

\*\*\*In order to avoid possibility of not receiving your Poppies in time for your sale, we are asking that you designate month and date of your sale. State Headquarters uses this date to fill orders.

The following Buddy Poppy Citations will be awarded at the next State Convention.

1. Post in each District purchasing the most Buddy Poppies.
2. District Commander whose District purchases the most Poppies.
3. District Commander with all Posts in his District registering in Buddy Poppy purchases for the current year.

KenWiseman  
State Buddy Poppy Chairman

PLEASE DETACH ALONG THIS LINE AND RETURN TO STATE HEADQUARTERS

---

POST NUMBER \_\_\_\_\_ AUX NUMBER \_\_\_\_\_ SHIP TO: \_\_\_\_\_  
DATE OF ORDER \_\_\_\_\_  
DATE OF SALE \_\_\_\_\_

STATE BUDDY POPPY CHAIRMAN  
403 Lee Jackson Highway  
STAUNTON, VA 24401

Please enter our order for Buddy Poppies as follows:

BUDDY POPPIES

\_\_\_\_\_ (QTY) BOXES OF 500 \_\_\_\_\_ x 65.00 = TOTAL \_\_\_\_\_

\_\_\_\_\_ (QTY) BOXES OF 1000 \_\_\_\_\_ x 130.00 = TOTAL \_\_\_\_\_

\_\_\_\_\_ (QTY) BOXES OF 2000 \_\_\_\_\_ x 260.00 = TOTAL \_\_\_\_\_

\_\_\_\_\_ Total Enclosed

Please charge my card: \$ \_\_\_\_\_ Name on Card: \_\_\_\_\_

Please Circle One: Discover American Express MasterCard Visa

SIGNATURE: \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Code on Back \_\_\_\_\_



# Southern Conference

Baton Rouge, LA  
October 17-20, 2019



Southern  
Hospitality



Cajun  
Style



"LAISSEZ LES BON TEMPS ROULER"

Visit our website [www.vfwdeptla.org/southernconference2019](http://www.vfwdeptla.org/southernconference2019) for more information



**Southern Conference 2019 Veterans  
of Foreign Wars & Auxiliary October  
17-20, 2019**

**Baton Rouge, LA**

**Hilton Hotel Downtown**

**Room Rate: \$119.00 + tax per night**

*This rate will be available October 14-22, 2019!*

Free Parking compliments of Visit Baton Rouge Tourism!

*Deadline October 10, 2019*

**Registration Form:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Department: \_\_\_\_\_ Post/Aux: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**Pre-Registration fee is \$75.00 per person.**

**\*Registration Fee covers:**

*Banquet, Hospitality Room, and Entertainment Registration at  
the Conference will be \$85.00*

For Hotel Reservations please contact the Hilton at 225-344-5866 or  
1-800-955-6962. Be sure to use the code VFW!

**Make checks payable to:  
VFW Department of Louisiana  
10185 Mammoth Ave.  
Baton Rouge, LA 70814**

FOR DEPT. USE ONLY:

DATE RECEIVED: \_\_\_\_\_ CK #: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

**Southern Conference 2019**  
**Veterans of Foreign Wars & Auxiliary**  
October 17-20, 2019  
Baton Rouge, LA  
Hilton Hotel Downtown

**Request for Transportation:**

A courtesy shuttle will be provided by the Hilton Inn Downtown Hotel to and from Baton Rouge International Airport.

*Please complete the form below so that we can make sure the transition from the Airport to Hotel is smooth for everyone!*

**Name:** \_\_\_\_\_ **Airline:** \_\_\_\_\_

**Arrival Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_ **Flight:** \_\_\_\_\_

**Departure Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_ **Flight:** \_\_\_\_\_

**Mail Form to:**  
**VFW Department of Louisiana**  
**10185 Mammoth Ave.**  
**Baton Rouge, LA 70814**

**Southern Conference 2019**  
**Veterans of Foreign Wars & Auxiliary**  
October 17-20, 2019  
Baton Rouge, LA  
Hilton Hotel Downtown

**Banquet Form:**

*Please fill out this form if you plan to attend the Banquet!*

Name: \_\_\_\_\_ Department: \_\_\_\_\_

No. of guest attending: \_\_\_\_\_ Amount paid: \_\_\_\_\_

**BANQUET MENU:**

**PRIME RIB**

**BAKED BOTATO WITH BUTTER & SOUR CREAM**

**COUNTRY STYLE GREEN BEANS**

**FARMERS SALAD W/ RANCH OR ITALIAN DRESSING**

**DESERT: PECAN PIE**

**COFFEE & TEA**

**\*WE WILL ALSO HAVE A CASH BAR!**

**Mail Form to:**

**VFW Department of Louisiana**

**10185 Mammoth Ave.**

**Baton Rouge, LA 70814**