#### **VETERANS OF FOREIGN WARS**



#### **DEPARTMENT OF VIRGINIA**

"Every Day is Veterans Day"

NUMBER 7 403 Lee Jackson Highway (540) 886-8112

FAX: 866-416-0586 Website: www.vfwva.org Email: statehq@vfwva.org January 1, 2019 Staunton, Virginia 24401 In Virginia 800-888-3521

# We welcome the newest Post: The Desmond T. Doss Memorial VFW Post 12179 in Lynchburg

### Book your Winter Conference banquet tickets by January 4<sup>th</sup>, 2019 NO TICKETS WILL BE SOLD AT THE BANQUET

Congratulations to Posts who have made 100% in membership as of 12/21/2018: 609, 1811, 2123, 2894, 2613, 3060, 3103, 4491, 8446, 8652, 9835, 10295, 10387

Posts needing 10 members or less for 100% in membership as of 12/21/18: 824, 873, 960, 1211, 1264, 1426, 1499, 1841, 2044, 2157, 2217, 2239, 2296, 3136, 4299, 4301, 4522, 4920, 5715, 5895, 6044, 7728, 7800, 7814, 7854, 7897, 7969, 8169, 8241, 8467, 8479, 8979, 9339, 9382, 9660, 9855, 9864, 9877, 10657, 10826, 10840, 12154

Per National HQs, we strongly urge you to process memberships online to ensure they post before 12/31/18. Mail will not be processed by National HQs from 12/29/18 until after the New Year and you will not receive credit until after the New Year. State HQs will happily help you process any memberships and can take things by phone, fax, and in person to expedite this.

Remember to check your "District Reports" on the State HQs website to ensure you get credit for programs, Poppy purchases, donations, and other All-State requirements so you don't have any "surprises" at the end of the year!!!

#### **GUIDE TO THE GENERAL ORDERS:**

Articles are listed by number not by pages:

- 1. Commander's Message
- 2. District Meetings
- 3. Active Membership
- 4. By-Laws and Manual of Procedure
- 5. Computer Available
- 6. Digital Membership Cards
- 7. Duties of Trustees
- 8. General Orders
- 9. Important Dates
- 10. Email Account Access
- 11. IRS Form 8822-B
- 12. Office Closure

- 13. Legacy Life Membership
- 14. Membership
- 15. Post and District Service Officer Training
- 16. Resolutions
- 17. Women Veterans Committee
- 18. Roster Updates
- 19. Special Order No. 121
- 20. V-MAIL
- 21. Incorporation
- 22. VFW National Public Servant Awards
- 23. VFW Riders

#### 1. COMMANDER'S MESSAGE:

Hello from State Headquarters!

The second half of the VFW year has begun, and it seems like the first half blew past us. Your activity reports, membership statistics, and communications all prove we are not hibernating. It is exciting and impressive. I want to thank everyone for all that you have accomplished so far.

Our Winter Conference is fast approaching. We will be honoring our teachers and students through the amazing programs that many of us know and love. I want to say in advance and I will say it again at the banquet how much we appreciate the support of the individuals, Posts, and Districts who donate to support these great programs. We will have a special announcement to recognize a new donor for these programs and this strengthen us and help us market these programs even more. I want to thank our foundation who helped facilitate this. I can hardly wait!

Membership is also running well. We are slightly ahead of our statistics from last year and we have several Posts who are already at or above their 100% goal. We have many more within 10 members of that goal. Posts of all sizes are putting up some impressive numbers and the "Virginia way" is proving to be a successful recipe yet again. Should you need help with recruiting in any way, your State HQs is here for you and I welcome any requests.

I want to welcome our newest Post and say what an honor it was to serve as their installing officer. Members of the VFW and Auxiliary from all over the state came together in Lynchburg to see The Desmond T. Doss Memorial Post 12179 be installed. Doss earned the Medal of Honor in WWII and was from Lynchburg. However, his story of commitment to his own beliefs is what made him such an upstanding citizen of our nation even before he showed his heroism on the battlefield. I can personally say this may be the best person I have ever seen a Post be named after.

Take time in your January meeting to review the checklists for All-State and All-American. While each have some similar requirements, they each have their own and deadlines for each item must be met accordingly. All-State is one where you only compete against yourself. Literally, you make the conscience decision as a Post to achieve this honor or not and we offer all the help imaginable to your Post so that we can see as many Posts as humanly possible achieve this honor. Please use the checklists to see where you are and what you need to accomplish. The checklists are below.

For those Posts who may be a long way from making the needed requirement of 50 members or more as is required to make All-State, I would urge you to strive for the "Meritorious Post" award. To achieve this, you need to complete all of the All-State requirements including 100% in membership, but your Post is allowed to remain under 50 members overall. We started the year saying this award will receive a cash prize of \$200 but I am increasing that to \$300 effective immediately to (hopefully) entice more of the impacted Posts to participate.

Take care and have a great January!

Ken Wiseman State Commander Department of Virginia

#### **All-American District Checklist**

#### All-American District Leadership Criteria

- Membership greater than 100%
- Finish in the top 25 Districts in your division
- Voice of Democracy minimum of one entry advanced to Department Judging (Overseas District donate \$100 to National)
- Patriots Pen minimum of one entry advanced to Department judging (Overseas District donate \$100 to National)
- National Citizenship Education Teachers Award one entry advanced to Department judging (Overseas District donate \$100 to National)

#### **All-American District Leadership Award**

- All-American District streamer
- All-American District citation Commander
- All-American name badge Commander
- All-American cap Commander \*Quartermaster may purchase cap
- All-American lapel pin Commander \*Quartermaster may purchase pin
- The top *two* District Commanders in each division will also receive:
  - A \$1,000 stipend to be used toward attending the VFW National Convention.
  - Reserved seating at the VFW National Convention joint opening session.

**District Membership Divisions and Minimum Qualifying Percentages** 

Division	Total M	embership	Qualifying Percentage
1	5,000	14,000	Over 100%
2	3,282	4,999	Over 100%
3	2,172	3,281	Over 100%
4	1,447	2,171	Over 100%
5	906	1,446	Over 100%
6	1	905	Over 100%

#### **IMPORTANT NOTES**

- To receive stipends, awardees must be in attendance at designated events
- Only one National paid stipend per event (national convention, legislative conference, etc.)
- · All awards are non-transferable

#### All-American Post Checklist

- Greater than 50 members on July 1, 2019
- Membership greater than 100%
- Finish in the top 50 posts in your respective division
- Voice of Democracy minimum of one entry advanced to District Judging (Overseas Post donate \$50 to National in lieu of entry)
- Patriots Pen minimum of one entry advanced to District judging (Overseas Post donate \$50 to National lieu of entry)
- •National Citizenship Education Teachers Award one entry advanced to District judging (Overseas Post donate \$50 to National lieu of entry)
- Buddy Poppy- must purchase Buddy Poppies
- Hold a fundraiser with the proceeds going to National Veterans & Military Support Services, minimum of \$50
- National Veterans Service Appoint a Post Service Officer

#### **All-American Post Leadership Award**

- Acknowledgment in VFW Magazine
- All-American Post citation
- All-American Post streamer

- All-American citation Commander
- All-American name badge Commander
- All-American cap Commander \*Quartermaster may purchase cap
- All-American lapel pin Commander \*Quartermaster may purchase pin
- The top five Commanders in each division will also receive:
  - A \$1,000 stipend to be used toward attending the VFW National Convention.
  - Reserved seating at the VFW National Convention joint opening session.

#### Post Membership Divisions and Minimum Qualifying Percentages

Division	Total M	Iembership	Qualifying Percentage	# Eligible
1	750	And up!	Over 100%	50
2	356	749	Over 100%	50
3	246	355	Over 100%	50
4	185	245	Over 100%	50
5	143	184	Over 100%	50
6	112	142	Over 100%	50
7	88	111	Over 100%	50
8	68	87	Over 100%	50
9	51	67	Over 100%	50
10	1	50	Over 100%	50

#### IMPORTANT NOTES

- To receive stipends, awardees must be in attendance at designated events
- Only one National paid stipend per event (national convention, legislative conference, etc.)
- · All awards are non-transferable

#### 2018-2019

#### **ALL-STATE DISTRICT CHECKLIST**

For a District Commander to qualify, the Commander must meet the following All-State District Commanders criteria:

- 1. The District must meet their 100% Membership Quota by June 30, 2019.
- 2. All Posts in the District must be inspected, and the Inspection Reports must be received by State Headquarters on later than **December 16**, **2018**.
- 3. The District Quartermaster must be properly bonded.
- 4. All Audit Reports for the District must be turned in to State Headquarters as required by the National By-Laws and Manual of Procedure.
- 5. All Posts in the District must have submitted the following reports at least once during the first half of the year (May 1 thru October 31) and once during the second half (November 1 thru April 30):
  - a. Hospital Report
  - b. Americanism Report
  - c. Community Activities Report
  - d. Safety Report
  - e. Youth Activities Report
- 6. The District must conduct a District School of Instruction by the end of September 2018.
- 7. The District must donate \$100 to the Department Military Service Officer Fund.

All-State District Commanders who have met all the criteria including membership by May 10, 2019 will receive an All-State District Commander's cap and an All-State pin during the State Convention. All- State Commanders meeting the criteria, except for membership, by May 10, 2019, and then meet the membership criteria by June 30, 2019 will receive an All-State District Commander's cap, and an All- State pin at their next District meeting.

All-State District Commanders will receive a VFW jacket if <u>all Posts</u> within their District are 100% or more in membership by June 30, 2019.

#### 2018-2019

#### **ALL STATE TEAM**

For a Post to be eligible, it must have reached 100% plus of their Membership Quota by June 30, 2019

The Post Quartermaster must be bonded.

The Post must have been inspected and the Inspection Reports must be received by State Headquarters no later than 5pm on December 16, 2018.

The Post must have at least one member attend each District meeting.

The Post must have at least one member attend District's School of Instruction

All Audit Reports must be turned into State Headquarters as required by Section 218 of the National By-Laws and Manual of Procedure.

The Post must purchase a minimum of five (5) poppies per member.

The Post must make a donation to the Department Service Officer Fund. Posts with (500 or more members - \$125.00, 100 to 499 members - \$100.00, 99 members or less - \$75.00).

The Post must have submitted the following reports at least once during the first half of the year (May 1 thru October 31) and once during the second half (November 1 thru April 30):

Hospital Report
Americanism Report
Community Activities Report
Safety Report
Youth Activities Report

The Post must participate in at least 2 of the following Programs:

Voice of Democracy Program (must submit a student to the District level for District judging)

Patriot's Pen Program (must submit a student to the District level for District judging)

Teacher of the Year Program (must submit at least one Teacher to the District Level for District judging)

Note: Five (5) additional points towards the Captain of the All-State Team will be awarded to Posts submitting entries in all three programs.

Note: Posts will receive additional points towards the Captain of the All-State Team for membership. One fifth (1/5) of one (1) point will be assigned for each additional member above 100%.

Note: Posts with less than 50 members are not eligible for the All-State Team. To be eligible Posts must increase their membership to 50 or more members.

Note: A Post with less than 50 members who completes all other requirements of the All State program, achieves 100% in membership, but does not surpass 50 total members will be honored with a certificate and a check for \$300. These Posts will each be known as a "Meritorious Post".

#### 2. **DISTRICT MEETINGS:**

Date:

1st

3<sup>rd</sup>

6th

	Lunch:	11:00 AM		Lunch:	12:00 Noon
	Meeting:	to follow Lunch		Meeting:	1:00 PM
	Location:	Post 2296, Tasley		Location:	Post 7728, Morrisville
		21503 Daugherty Rd			12496 Harpers Run Rd, Bealeton
	Rep:	Butch Schupska, Judge Advocate		Rep:	Eddie Reasor, Surgeon
2 <sup>nd</sup>	Date:	02/23/19	9 <sup>th</sup>	Date:	01/27/19
	Lunch:	12 Noon		Registration:	10:00 AM
	Meeting:	1:00 PM		Lunch:	12 Noon
	Location:	Post 4411, Franklin		Meeting:	1:00 PM

Location: 3385 Beaverdam Rd Post 7726, Independence Rick Raskin, Sr. Vice Commander 115 Klondike Road Rep:

Ken Wiseman, State Commander Rep:

8<sup>th</sup>

Date:

02/16/19

02/16/19 Date: 10<sup>th</sup> 10:00 AM 3/23/19 Meeting: Date: Lunch: to follow Meeting Lunch: 11:30 AM Post 637 Hopewell 1:00 PM Location: Meeting:

1400 Lynchburg St Post 1503 Dale City Location: 14631 Minnieville Rd Rep: Ken Wiseman, State Commander

Rep:

03/02/19

4<sup>th</sup> Date: 02/09/19 1:00 PM 11<sup>th</sup> Date: 1/26/19 Meeting: Post 8759, Amelia 11:30 AM Location: Lunch:

16440 Five Forks Rd Meeting: 12:30 PM Ken Wiseman, State Commander Location: Post 632, Harrisonburg

Rep:

450 Waterman Drive 5<sup>th</sup> Rick Raskin, Sr. Vice Commander Date: 02/16/19 Rep:

Lunch: 12:00 Noon 12<sup>th</sup> 2/2/19 Meeting: to follow Lunch Date:

Post 4637, Martinsville 10:00 AM Location: Registration: Meeting: 2327 Old Chatham Rd 11:00 AM

Rep: Butch Shupska, Judge Advocate Location: Post 1994 Abingdon

17581 Lee Highway Date: 02/17/19 Rep:

Meeting: 2:00 PM Location: Post 5311, Christiansburg 13th 2/23/19 Date

490 High St. Meeting: 12:00 Noon

Rep: Ken Wiseman, State Commander Lunch: After Meeting Location:

7<sup>th</sup> Date: 01/19/19

11:30 AM Meeting: Rep: Butch Shupska, Judge Advocate Post 2447, Edinburg Location:

100 Veterans Way

Ken Wiseman, State Commander Rep:

#### **ACTIVE MEMBERSHIP:**

The National By-Laws provide for only one type of membership: active membership. There are no provisions in the National By-Laws, nor is there any authority or justification for issuance of Club Membership cards, Associate Member cards, Honorary Membership cards, or any other special cards. Any Post issuing unauthorized cards, or conducting club operations open to the general public, endangers its standing with the Internal Revenue Service as a non-profit organization. Officers signing outlaw cards admitting non-members to VFW premises are subject to disciplinary action. National and Department officers cannot defend practices that conflict with VFW By-Laws or procedures.

#### 4. BY-LAWS AND MANUAL OF PROCEDURE:

All officers should obtain current 2019 copies of the podium edition of the Congressional Charter, By-Laws, Manual of Procedure and Ritual. Copies of the revised edition of the Congressional Charter, By-Laws, Manual of Procedure and Ritual are available through the VFW Store at National Headquarters. The 2019 revised edition reflects the amendments adopted by the 119th National Convention, which became effective on August 24, 2018.

#### 5 COMPUTERS AVAILABLE:

Do you, your Post, or a needy veteran need a computer? How would you like to get one for free? That's right, FREE!

The Tech4Troops Project is now accepting requests. Any veteran is eligible to receive a FREE laptop computer. These are refurbished machines running Windows 7 and a have a free office suite of software installed. There are also some desktop computers available.

All you need to do is contact our point person District 3 Senior Vice Commander Jose Rivera at 804-241-2045 or by email: jose\_e\_rivera@hotmail.com. Jose will make arrangements with Tech4Troops for delivery to you.

Please do not contact Tech4Troops directly. I still have some desktop systems available for which you can contact me at 703-369-2732.

Rick Raskin Department Sr. Vice Commander

#### 6. DIGITAL MEMBERSHIP CARDS:

Members now can download their digital version of their membership card. Depending on whether a member has an iPhone or Android, they will be able to download and access their digital membership card from the VFW app.

This will not replace the physical VFW membership card - we will still be sending out membership cards to all our annual and Life members. This is intended as another option for our members' convenience. When asked to show a VFW membership card, a member can either produce their physical card out of their wallet or display their digital card.

#### 7. DUTIES OF TRUSTEES:

Attention of Post Commanders is directed to section 218 of the Manual of Procedure, "Duty of Trustees." Trustees Report of Audit must be completed at the close of each quarter, one of which ends December 31, 2018. Accurate and complete records shall be kept by all persons handling Post funds, including the Club Manager and Bingo Chairman. These records shall be audited by Post Trustees in the same manner as other records.

#### 8. GENERAL ORDERS:

The cut off for the General Orders is the 20<sup>th</sup> of the month. No EXCEPTIONS. Subscriptions for hard copy via USPS for General Orders are \$24.00 for the year. Please contact State Headquarters for more info.

#### 9. IMPORTANT DATES:

January 11-13, 2019 Winter Council, Renaissance Portsmouth Hotel, 425 Water Street, Portsmouth, VA. Phone 757-673-3000. Room Rates are \$86.00 per night. Group name "Veterans of Foreign Wars-Winter Council Meeting". Cut-off Date December 11, 2018.

June 13-16, 2019 State Convention, Renaissance Portsmouth-Norfolk Waterfront Hotel, 425 Water Street, Portsmouth, VA; phone 757-673-3000. Room Rates are \$127.00 per night. Group name "VFW Department of Virginia Annual Convention"; Cut-off Date May 13, 2019.

#### 10. E-MAIL ACCOUNT ACCESS:

All email accounts were reset so the new Officers could take control of their emails as of **June 19**<sup>th</sup>. This will be the primary means of sending correspondence from State Headquarters to Post and District Officers.

You will receive all General Orders, special notices and any other documentation that you need via email. This will help cut down on postal expenses and speed up the response time for you receiving the information.

Here are directions for logging into your new account for the first time.

- 1.Go to Department web site www.vfwva.org.
- 2. Click on Member Tools, Microsoft 365.
- 3. The user name is your email address; put that on the first line (see below for your new address).
- 4. Your default password will be Vfw2019# once you have accessed the mail program you will be asked to change it; it must contain at least one uppercase letter and one number.

For Post Officers, your address will be <a href="mailto:cdrpost176@vfwva.org">cdrpost176@vfwva.org</a> where the 176 is you replace it with your Post number.

adjpost176@vfwva.org qmpost176@vfwva.org

For District Officers your address will be <a href="mailto:cdrdist1@vfwva.org">cdrdist1@vfwva.org</a> for Districts other than the first just replace the 1 with your district #

adjdist1 @vfwva.org gmdist1 @vfwva.org

#### 11. IRS FORM 8822-B:

IRS form 8822-B. It is now a requirement by the IRS that all Posts submit this form. This form must be submitted any time the Post Quartermaster changes and/or the Post address changes. This was effective January 1, 2014.

Here is the link to get the form and instructions – <a href="http://www.irs.gov/pub/irs-pdf/f8822b.pdf">http://www.irs.gov/pub/irs-pdf/f8822b.pdf</a>
This will also apply to all Auxiliaries that have their own EIN number.

#### 12. OFFICE CLOSURE:

The State Headquarters and Hopewell Service Office will close at noon on December 31, 2018 and reopen January 2, 2019 for New Years and will be closed January 21, 2019 in observance of Martin Luther King Day. The State Commander/Adjutant and Quartermaster will be available by phone and email for any issues that may arise.

#### 13. LEGACY LIFE MEMBERSHIP:

<u>Legacy Life Membership:</u> This prestigious program is available to all Life members and is now available in memoriam for past Life members. Three levels of membership each offer their own package of exclusive member benefits. Financial contributions to the Legacy Life member program are tax deductible to the maximum extent allowed by law.

Enrollment Cost:		Annual Payouts: Post:		Department:	National:		
Levels:	Gold- Silver-	\$1200.00 \$800.00		\$18.00 \$12.00	\$18.00 \$12.00	\$18.00 \$12.00	
	Bronze-	\$400.00		\$6.00	\$6.00	\$6.00	

What will your Legacy be?

#### 14. MEMBERSHIP:

Commanders and Comrades,

I hope all had a great Christmas and New Year's Eve party. As we start 2019, I encourage you to continue the fantastic job that you did the first half of the VFW year. Let's close out the 2018-2019 year as impressively as you did the first half!

District Commanders please continue to communicate with your Post Commanders as this is why we were successful during the first half of the year. We are still running a little ahead of where we were last year in Membership as I write this. Of course, the large number of renewals that came due on the 31st of December might change that. We can only control the future, so please continue to urge everyone in the Post to work on recruiting new members and reinstating ones that have expired. REMEMBER THAT THE MEMBERSHIP TEAM is here as a tool for your Post or District. I encourage you to take advantage of us often.

Virginia continued our rebuilding effort by opening a new Post in Lynchburg on December 8th. Your State Commander conducted the most outstanding installation that I have ever witnessed. There were 35 members present to take the oath of membership. The Post has experienced leadership to instruct the new members of the Post on how it should be done. I believe they will be a great addition to the Sixth District. I encourage all to look around your localities for opportunities to establish a new Post in the coming years. As always, The Membership Team is here to assist you and your Post reach its quota. Contact me or State H.Q. and we will do our best to help you.

Tom Hines, PDC Chief of Staff Membership Team

#### 15. POST AND DISTRICT SERVICE OFFICER TRAINING:

The State Service Officer, Bobbiejo Lazo, will be leading training for those Post and District Service Officers who are able to attend. The training will be held at the Mid-Winter Conference in Portsmouth on January 12<sup>th</sup>, 2018. This training fulfills a requirement to offer training but **DOES NOT** meet the requirements for accreditation. The VFW does not accredit Post or District Service Officers. Details on the times and location for the training are in the agenda for the Mid-Winter Conference in the back of the General Orders.

#### 16. RESOLUTIONS:

At this time of year, the term "resolutions" enters many conversations. While we may individually resolve to eat healthier, exercise more, or ditch bad habits, we in the VFW resolve to assist veterans through "Resolutions" passed by our National Convention and brought to the attention of our elected officials. Your Resolutions Committee monitors events in Washington to evaluate whether they impact veterans, our nation, or our allies. Such events as delinquent GI Bill payments, proposed deportation of former refugees from Vietnam, and low VA disability compensation approval ratings for military sexual trauma garner our attention and become fodder for Resolutions. Now is the time to identify issues and draft resolutions even though our Department Convention is six months away. The Resolutions Committee (Elizabeth Ann Wicht - Post 1994, James Brown - Post 9501, Barney Campbell - Post 10654, and I) stand ready to assist in building Resolutions into the proper format. (Reference April 2018 General Orders, pages 17 and 18, for formats).

M. C. "Connie" Agresti Chairman, Resolutions Committee

#### 17. WOMEN VETERANS COMMITTEE:

The Women Veterans Committee will host a meeting on January 12<sup>th</sup>, 2019 during the Mid-Winter Conference in Portsmouth. All woman who are veterans and members of either the VFW or VFW Auxiliary are invited to attend. As this is a new committee, we will be meeting with each other to discuss future project ideas.

#### 18. ROSTER UPDATES:

VFW Post 176 Commander Victor L. Kowalewski 46 Collier Dr Hampton, VA 23666 757-243-3366 victorlkowalewski@gmail.com

VFW Post 176 Sr. Vice Commander Andrew S. Hlavacek 181 E Rexford Dr Newport News, VA 23608 910-551-2284 ahlavacek@hotmail.com

VFW Post 1827 New Jr. Vice Commander Robert Ortega 2631 Hydraulic Rd Charlottesville, VA 22901 989-321-0266 mr.ortega1@yahoo.com

New VFW Post 12179 Desmond T. Doss Memorial Post Meeting Place: 1908 Old Forest Rd Lynchburg, VA 24538

Time: 1st Tuesday at 7:00 PM

VFW Post 12179 Commander **David Jarrett** 670 Manley Branch Rd Concord, VA 24538 434-363-1466 cdrpost12179@vfwva.org

VFW Post 12179 Sr. Vice Commander George Winters 1208 Ducks Ln Lynchburg, VA 24503 703-728-1520 gwinters@gmail.com

VFW Post 12179 Jr. Vice Commander Alex Kovalesky 1811 Laxton Rd Lynchburg, VA 24502 254-278-8917 alexdski625@yahoo.com

VFW Post 12179 Elizabeth Jarrett 670 Manley Branch Rd Concord, VA 24538 518-598-6903 qmpost12179@vfwva.org

#### 19. SPECIAL ORDER:

Their eligibility to membership having been questioned under the provisions of Section 108 of the National Bylaws and the veteran having failed to submit proof of campaign medal service which would qualify for membership,

IT IS HEREBY ORDERED that the name of Martin C. Rivera, Life Membership No. 10429261, be removed from the rolls of Grover King Post No. 1115, Hillsville, Virginia and their membership in the Veterans of Foreign Wars of the United States terminated by reason of ineligibility.

> By order of Vincent B.J. Lawrence Commander-in-Chief

#### 20. V-MAIL:

Go online to http://www.vfw.com to stay in communication with other Posts as well as with National Headquarters. Check in often for important VFW updates and news from national. The VFW Membership Department will be using this avenue for communication more regularly. If you need assistance logging in or your password, contact Leticia Cortez in the Membership Department at 816-756-3390, ext. 6292.

#### 21. INCORPORATION:

The attention of the Post Commander is directed to section 708 of the National By-Laws and the Manual of Procedure, which prescribes the procedure for the Incorporation of Units. It is the responsibility of the Post Commander to ensure full compliance with both sections.

#### 22. VFW NATIONAL PUBLIC SERVANT AWARDS:

Posts are asked to submit three nominees (one for each career area) to State Headquarters no later than January 4, 2019. VFW Programs will create citations for the following awards in each Department:

VFW National Law Enforcement Award

VFW National Firefighter Award

VFW National Emergency Medical Technician Award

Send resume of nominees' background, resume of background in Law Enforcement, Firefighter or Emergency Medical Technician, accomplishment in the field, photograph, title and address.

This award will be presented at the State Convention or at a local venue.

NOTE: "NEW" VFW PUBLIC SERVANT AWARD CITATION POST ENTRY FORM. This form has been developed to assist VFW Post Safety Chairmen with an entry form to hand out to the local Fire Department, Police Department, etc. to assist interested individuals in nominating one of their own. The entry forms along with the required documentation are to be returned to the local VFW Post for their judging. Once the winner in each category have been chosen, the Post will forward those entries on to the next level of judging.

Simply visit https://www.vfw.org, log in to My VFW, then look under Member Resources, click on VFW Training & Support, then click on Community Service & Youth Programs, then look under Public Servant Program.

#### 23. VFW RIDERS:

Comrades,

July 2019 the VFW Riders Virginia are going to ride to the VFW National Convention in Orlando, FL. Our goal is to raise money to carry to the VFW National Convention's Howard E. Vander Clute Ride prior to the start of the Convention. Last year we donated \$15,001 from the Department of Virginia, various Posts of Virginia and the VFW Riders Virginia. I am asking for donations from you to help us raise money for the Howard E. Vander Clute Jr. Memorial Motorcycle Ride. The monies raised this year will go to help our veterans through the National Veterans and Military Services program. This year with your help and monies raised by the VFW Riders Virginia we are hoping to surpass last year's numbers.

Thank you, Comrades, for all you do for our veterans.

Please send your donations to:

Ken Wiseman Department of Virginia Commander/Adjutant 403 Lee Jackson Highway Staunton, VA 24401 Earmark your donations VFW Riders Virginia Howard Vander Clute Memorial Ride.

> William J Shepherd VFW Riders Virginia Chairman

> > By Order of:

Ken Wiseman State Commander

State Adjutant

# REGISTRATION DEADLINE JANUARY 4th WINTER COUNCIL MEETING

January 11 – 13, 2019
Renaissance Portsmouth Hotel ~ Portsmouth, Virginia ~ 757-673-3000 ~ \$86.00 Per night

(Group Rate Deadline is December 11th)

PRE-REGISTRATION FOR BANQUET TICKET \$45.00

ALL TICKETS MUST BE PRE-PURCHASED. THERE WILL BE NO TICKETS SOLD AT THE WINTER COUNCIL MEETING.

#### **Tidewater Buffet**

Mixed Greens with assorted dressings / Tangy Cucumber Salad / House Made Coleslaw Shrimp and Roasted Garlic Cavatappi Pasta / Southern Style Fried Chicken Green Beans and Bacon / Wild Rice / Whipped Red Bliss Potatoes Rolls

Assorted Pies
Regular & Decaf Coffee, Iced Tea and Water

RETURN THIS PORTION TO STATE HEADQUARTERS BY JANUARY 4, 2019 (NO EXCEPTIONS) Check, Discover, American Express, Visa, or MasterCard Accepted Person placing the order (name):\_\_\_\_ Please fill out completely for each person you are registering including Post number or Auxiliary number: Name: Post/Aux: Name: \_\_ \_\_\_\_\_ Post/Aux: \_\_\_ \_\_\_\_\_ Post/Aux: \_\_\_ Post/Aux: Post/Aux: Post/Aux: Please charge my card: \$\_\_\_\_\_ Name on Card: \_\_\_\_ Please Circle One: Discover American Express MasterCard Visa SIGNATURE: Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_Billing Zip Code\_\_\_\_\_

Mail form to: State Headquarters, 403 Lee Jackson Highway, Staunton, VA 24401

You may also e-mail this form to: <a href="mailto:statehg@vfwva.org">statehg@vfwva.org</a> or fax it to: 1-866-416-0586 if paying by Credit Card only

Pre-paid tickets will not be mailed to you; they will be available for pick up at registration.

#### DEPARTMENT OF VIRGINIA



## VETERANS OF FOREIGN WARS OF THE UNITED STATES AND VFW AUXILIARY

Winter Council of Administration Meeting
January 11 - January 13, 2019
Renaissance Portsmouth-Norfolk Waterfront Hotel
Portsmouth, Virginia
757-673-3000

#### FRIDAY, JANUARY 11, 2019

Noon	5:00 PM	VFW Headquarters Table Open	Washington Board Room
4:30 PM	6:00 PM	VFW Auxiliary Line Officers Meeting	Jefferson Room
6:15 PM	7:00 PM	District Presidents' Meeting	Portsmouth V
7:00 PM	9:00 PM	VFW Auxiliary Council Meeting	Portsmouth V
9:00 PM	1:00 AM	VFW Riders Dance	Portsmouth I-III

#### SATURDAY, JANUARY 12, 2019

8:00 AM	3:00 PM	VFW Headquarters Table Open	Washington Board Room
8:30 AM	9:00 AM	Commanders Club Meeting	Portsmouth VI-VIII
8:00 AM	8:45 AM	VFW Auxiliary Floor Practice	Portsmouth V
9:30 AM	12:00 PM	VFW Council of Administration Meeting	Portsmouth VI-VIII
9:00 AM	2:00 PM	VFW Auxiliary Council Meeting	Portsmouth V
9:00 AM	4:00 PM	Service Officer Training	Amphitheater
12:00 PM	1:00 PM	VFW Riders Meeting	Madison
1:30 PM	2:00 PM	Women Veterans Workshop	Portsmouth VI-VIII
2:00 PM	3:00 PM	Membership & Recruiting Workshop	Portsmouth VI-VIII
2:00 PM	2:30 PM	VFW Auxiliary Program Chairmen	Portsmouth V
4:00 PM	6:00 PM	VOD & PP BANQUET	Holley Ballroom
7:00 PM	8:00 PM	MOC Meeting	Portsmouth V
7:00 PM	8:00 PM	MOCA Meeting	Madison

#### SUNDAY, JANUARY 13, 2019

9:00 AM 9:30 AM Joint Devotional Service Holley Ballroom IV

TEACHER OF THE YEAR, VOICE OF DEMOCRACY, AND PATRIOT'S PEN BANQUET TICKETS: \$45.00 FRIDAY NIGHT DANCE MUST BE PURCHASED FROM THE VFW RIDERS

Department Hospitality Room – Commodore Room Tenth District Hospitality Room – Hospitality Suite 715 13<sup>th</sup> District Hospitality Room –Studio Suite 615

(Tentative schedule subject to change)